

Project Number: _____



City of McDonough
Community & Economic Development Department
PETITION FOR PUBLIC HEARING
Planning Commission
136 Keys Ferry Street, 3rd Floor
McDonough, GA 30253
Phone (678) 432-4622

Applicant's Name (First/Last): _____

Applicant's Complete Mailing Address: _____

Applicant's E-Mail Address: _____

Applicant's 24 Hour Contact Number (Area Code/Number): _____

Applicant's Facsimile Number (Area Code/Number): _____

Name of Development: _____

Address of Request: _____

Request For (Check One)

- ☐ Variance
☐ Appeal
☐ Administrative Review

Describe the nature of request and justification – attach additional sheet(s) if necessary.

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- Attach copies of the following items: legal description (1), survey plat (10), applicable site exhibit(s) (10) – no larger than 11" x 17", and written permission from the property owner. Identify parcel number, current zoning of property, and lot size. Also required is a Letter of Intent (10).
 - Due to the uniqueness of each petition, staff reserves the right to request additional items where deemed necessary in order to process the petition.
 - A fee in the amount of \$300.00 dollars payable to the City of McDonough is required to process the request. **Fees are Non-Refundable.**

My signature below affirms that I am the owner/authorized agent for the property described herein.

Signature: _____ Date: _____

For Staff Use Only – DO NOT WRITE BELOW THIS LINE

Zoning: _____

FEE: \$_____ Payment Method: Cash/Credit Card/Check/Money Order #_____