

Project Number: \_\_\_\_\_  
Council District: \_\_\_\_\_  
Main Street District: YES/NO



City of McDonough  
Community Development  
136 Keys Ferry Street, 3<sup>rd</sup> Floor, McDonough, GA 30253  
Phone (678) 432-4622

**Façade Review Application  
Per Chapter 15.68, City Code**

**This form and supporting documents may be either emailed to ([ttebo@mcdonoughga.org](mailto:ttebo@mcdonoughga.org)) or mailed to the attention of Mrs. Tina Tebo, Executive Assistant at the above mentioned address. For further information, contact Mrs. Tebo at (678) 782-6221.**

Applicant's Name: \_\_\_\_\_

➤ Type of Review (Please Circle One): Single Lot - Bundled Lots – Portfolio

Company Name: \_\_\_\_\_

Mailing Address: (Number/Street/City/State/Zip):  
\_\_\_\_\_

Telephone Number (Area Code) Number: \_\_\_\_\_

E-Mail Address: \_\_\_\_\_

Project Name: \_\_\_\_\_

Project Address: \_\_\_\_\_

Proposed Use: \_\_\_\_\_

\*\*\*\*\*

**APPLICATION REQUIREMENTS:**

- ☐ Completed Façade Review Application
- ☐ Site Plan (prefer 11' x 17')
- ☐ Color Renderings (Front, Sides, Rear Elevations of the Existing and/or Proposed Structure(s))
- ☐ Provide a complete list and samples of materials to be used and Identify location on elevations. **NOTE: Providing the Manufacturing Specifications and colored copies in lieu of Actual Samples are acceptable.**
- ☐ Written Permission from Property Owner
- ☐ HOA Permission letter or written statement from owner indicating there is no active HOA
- ☐ Fee payable to the City of McDonough (**\$50 Single-Family Residential OR \$250 Multi-Family Residential/Commercial**). Fee(s) are non-refundable.

\*\*\*\*\*STAFF USE ONLY- DO NOT WRITE BELOW THIS LINE\*\*\*\*\*

FEE: \$\_\_\_\_\_ Payment Method: Cash/Credit Card/Check/Other #\_\_\_\_\_

Zoning: \_\_\_\_\_



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## **Exterior Architectural Façade Review**

### **Code Section(s):**

Chapter 15.68 – Façade Review

### **Applicable Development(s):**

Single-Family Residential (attached/detached), Multi-Family Residential, Commercial, Office and Industrial.

### **Code Requirements:**

Chapter 15.68, City Code, stipulates that the Community Development Department shall be the exclusive body for the review of all buildings proposed to be constructed or externally altered within the city.

The review shall consist of a review of the facades of all such buildings facing or viewable from a public street, building materials, landscaping, and architectural and building design and compatibility.

### **Permitting:**

In order for a building permit to be processed, the exterior façade(s) of required buildings must have been issued approval in accord with Chapter 15.68.

Attached hereto is the application form to be completed and returned with the necessary supplemental documents.

Please contact Tina Tebo, Community Development Secretary at (678) 432-4662 or via e-mail at [ttebo@mcdonoughga.org](mailto:ttebo@mcdonoughga.org) for additional questions or assistance.









**NOTE: Please allow fifteen (15) to thirty (30) business days for review and processing.**

## **FAÇADE MATERIAL LIST SAMPLE SHEET**

Add product name and color for each category

*Please include a **colored sample** for each category that is being changed for your project. **Photos are acceptable.** This is not an exhaustive list. Other categories may be added or removed as needed for individual project type.*

**\*\*Use this sheet as a reference in how to set up your “Façade Material List” to send in for review.**

<b>ELEVATION</b>	<b>EXTERIOR</b>	<b>WINDOW</b>	<b>ROOF</b>	<b>RAILING</b>
	  			
				<b>LIGHTING</b>
				

### COLOR SWATCH



#### **Siding (ie. Brick/Stone/Glass/Stucco)**

Name

Color

#### **Mortar**

Name

Color

#### **Roof**

Name & Type

Color

#### **Window**

Name

Color

#### **Railing**

Name

Color