

SPLOST/TSPLOST OVERSIGHT COORDINATION AND CONTRACTING PROCESS

The City of McDonough remains committed to transparency, fiscal responsibility, and the timely delivery of projects approved by voters through the SPLOST and TSPLOST programs. In response to public questions and community interest, this statement outlines the full process that led to the award of a professional services contract for project oversight, not a City job or employee appointment, and the next steps toward fulfilling the City's infrastructure commitments.

WHY OVERSIGHT WAS NEEDED

The City is currently managing more than **\$38.65 million** in legally obligated capital projects:

- **SPLOST IV:** \$83,855.18
- **SPLOST V:** \$19,619,309.08
- **SPLOST VI:** \$627,983.51
- **TSPLOST I:** \$18,324,537.14

These projects include roads, sidewalks, stormwater improvements, parks, and public safety facilities, many of which have faced delays for over a decade. To accelerate delivery and increase oversight capacity, the City determined that contracting professional services was a more efficient, flexible solution than hiring permanent staff. This role is time-limited and ends after 12 months or by City discretion.

SCOPE OF SERVICES

The selected contractor will serve under the direction of City Administration to provide oversight and coordination of special capital projects funded through SPLOST and TSPLOST. This contractor will not engage in design or engineering, but will be responsible for tracking project progress, facilitating communication between departments and contractors, monitoring schedules and budgets, and preparing reports and updates for senior leadership and public bodies. The role ensures alignment between execution and the goals of the City's capital improvement initiatives.. These services will be performed under a contracted agreement, not as a full-time employee of the City.

SUBMISSION REQUIREMENT

All submissions must include the following:

- Cover letter
- Statement of qualifications (See Section 3, Qualifications, above)
- Examples of similar work completed
- Resume(s) of key personnel
- Fee schedule or hourly rate

- References (minimum of three)

FUNDING SOURCE

The SPLOST and TSPLOST Management Fee is a designated administrative cost associated with the oversight, planning, and execution of projects funded through these programs. This fee ensures that the City of McDonough maintains the professional capacity to deliver voter-approved infrastructure and transportation improvements efficiently, transparently, and in full compliance with state and local requirements.

STRATEGIC AUTHORIZATION AND PURPOSE

During the last fiscal quarter, the Mayor and Council authorized City Administration to initiate a competitive **Request for Qualifications (RFQ)** process to identify independent contractors for SPLOST/TSPLOST project oversight. **No new position was created**, and this was not a hiring action. The process authorized a contractual engagement consistent with procurement policy and Georgia law.

SUPERVISION

Based on qualifications and cost, **Mr. Bruce B. Holmes** was awarded a professional services contract on **May 22, 2025**.

- **Supervision by the City Administrator**
- **No authority** to approve contracts or to commit City funds

This is a **temporary consulting agreement**, not a salaried position. It provides no benefits and does not create an employment relationship. It is governed by a legally binding agreement with specific termination clauses and deliverable expectations.

PERFORMANCE AND ACCOUNTABILITY

The contractor's work is subject to **biweekly progress reporting and performance oversight** by City Administration. Updates are shared with the Mayor and Council and become part of the public record.

ADDITIONAL INFORMATION

Additional information is available through the City Clerk's office. Contact Christy Taylor at CTaylor@mcdonoughga.org.