

City of McDonough

FY 2022 BUDGET



MCDONOUGH

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McDONOUGH

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IN LOVING MEMORY OF
RODNEY C. HEARD
19 YEARS OF SERVICE
1970 - 2020

IN LOVING MEMORY OF
EURETHA LYLES
5 YEARS OF SERVICE
1968 - 2021





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2021 – 2022 CITY OF McDONOUGH BUDGET SCHEDULE

DECEMBER, 2020	<ul style="list-style-type: none"> • Finalize Budget Calendar • Prepare Revenue Forecast • Meet with Department Staff • Discuss Current Year Budget Activity (to date) • Discuss FY 2021-2022 Budget Process • Open Budget Worksheets to Departments
JANUARY, 2021	<ul style="list-style-type: none"> • Personnel Request due to Carla (DUE Jan 11) • Budget Worksheets due from Departments (DUE Jan 19) • Begin Budget Work Sessions with City Administrator
FEBRUARY, 2021	<ul style="list-style-type: none"> • Continue Budget Work Sessions with City Administrator
MARCH, 2021	<ul style="list-style-type: none"> • Budget Summation and Balancing Work Session with City Administrator. • First Consolidated and Balanced Budget to City Administrator. • Preparation of Budget Transmittal Letter by City Administrator. • Proposed Budget with Transmittal Letter due to Mayor and Council.
APRIL, 2021	<ul style="list-style-type: none"> • Final Meetings with Department Heads and Finance Department to complete the Proposed Budget.
MAY, 2021	<ul style="list-style-type: none"> • Legally Advertise for Public Hearing week of May 3, 2021 • Presentation of Proposed Budget • Public Hearing held at the May 17, 2021 City Council Meeting
JUNE, 2021	<ul style="list-style-type: none"> • Adoption of Budget Resolution for Fiscal Year 2021-2022 at the June 3, 2021 City Council Meeting.



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LETTER FROM THE *Mayor*

To: McDonough Citizens

The times we are experiencing now are unprecedented in our community and our nation. The challenges we have faced and are facing with the Covid-19 pandemic have taught us how to be resourceful and resilient. This time a year ago, we all thought that this pandemic would be over by now, but it has lingered on. We have worked hard to maintain the health of our community and also continue to provide the services to our citizens. The state of McDonough is good, and since we are fiscally conservative our financial foundation is strong.

All of the trials that we have experienced such as social distancing, wearing masks, not being able to gather for funerals, weddings, church, sports events, businesses closing, not having hospital visitation, deaths of

friends and love ones, shelter-in-place for the elderly and the high risks persons, schools' closings, Covid testing, vaccines, the need for food drives, and other trials – we in McDonough have been able to successfully provide the services that our residents have needed. Our elected and city officials worked hard to combat any situation to prevent McDonough from becoming a “super spreader”.

The City received some CARES funding and I am happy to report that the city has not had any workforce reduction and we paid our front line employees “heroes pay”. Although last year we did not give employee raises, this year we are planning on giving salary increases. Also which is a compliment to our city property owners, 98% of taxes have been collected. For your information, we did not have to use any of the city’s reserve funds during this time.

We look forward to the upcoming budget year and we are planning on adding to our reserve funds and to the city’s stabilization fund. The Finance Department personnel will continually be monitoring all phases of the budget, the expenditures and the revenue receipts, and will present to Mayor and Council if any adjustments are needed throughout the budget year.

Our town, the new promised land, is made up of wonderful people, and each citizen makes McDonough the special place we call “home” where we can live, work and play. With a McDonough heart. I am



Billy
Billy Copeland,
Mayor



MCDONOUGH

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LETTER FROM THE *City Administrator*

The Honorable Mayor and Councilmembers,
and Citizens of the City of McDonough:

In accordance with the Official Code of Georgia Annotated (OCGA 36-81-3); it is a pleasure to present to the Mayor, members of the City Council, citizens of McDonough, and other interested readers the FY 2021-2022 operating budget for the City of McDonough, Georgia. The compilation of the information contained herein would not have been possible without the outstanding professional efforts of many including the Finance Department and Staff, and Department Heads and Staff. Thank you to all with assisting with the development of the City's annual budget.

The Covid-19 pandemic has impacted nearly every aspect of our community including our schools, churches, all types of businesses, hospitals, care facilities and how meetings are conducted whether in person or by phone. Who would ever have believed we would have social media outlets like "Zoom" and Webex"? The virus has altered the way we can work, play, shop and just everyday living.

To assist with some financial structure, federal funding through the CARES ACT has helped the City to maintain its solid foundation. The City received \$1,400,000 from the CARES ACT Grant which does not have to be repaid. These funds were used in Covid-19 related expenses such as "hero pay" for public safety personnel, personal protective equipment (PPE) including sanitizing supplies, masks, gloves, safety signs, building temperature monitors and other necessary associated items. To help local businesses during these tough times, the Mayor and Council authorized \$150,000.00 to be distributed and governed through the Downtown Development Authority to assist any local qualifying business to borrow up the \$3,000.00 for support.



This budget reflects activity for all departments and major funds of the City. With the City being in good financial condition, the service levels will be maintained at the current level. The FY 2021-2022 Budget is balanced as presented, and the budget will be monitored very closely as the months proceed, instituting any strategies as needed. As in past years, the FY 2021-2022 Budget will be amended as needed.

Overview

The total budget for the City that includes all funds for FY 2021-2022 is \$36,178,444. This represents an increase of 15% over the current FY 2020-2021 budget, as amended, of \$31,465,939. The General Fund is the largest component of the total budget with expenditures of \$19,384,000, an increase of 4.3% over the current FY 2020-2021 budget, as amended, of \$18,579,623.

Revenues

In the City of McDonough, tax revenues continue to be the number one source of revenue for the General Fund. Estimated tax revenues are expected to increase during FY 2021-2022 following a recent positive trend in economic activity within the City. The impact of COVID 19 appears to be subsiding as evidenced by real estate construction and related sales. Transactions subject to sale tax, both locally and on-line, have shown increases resulting in improved local option sales tax collections. The FY 2021-2022 budget estimates property taxes at \$4,345,000 which represents a \$542,000 increase over the current FY 2020-2021 budget amount of \$3,803,000, a 14.25% increase. Revenues from local option sales tax collections is estimated at \$4,700,000, a \$1,285,000 increase over the current FY 2020-2021 budget, a 37.63% increase. Revenue from the insurance premium tax is budgeted at \$1,800,000, an increase of \$125,000 or 7.46%. Overall total tax collections are estimated at \$14,555,100, a 21.24% increase over budgeted taxes in FY 2020-2021.

Conclusion

The FY 2021-2022 Budget is balanced by departments and funds and at this time no millage rate increase is expected. Moody's Investor's Services, as of November 30, 2020, rated the City of McDonough, Aa3, which represents a strong credit position. As we have navigated through this past year adequately during this economic slowdown, we are very hopeful as we are beginning to see the economy and "just life" coming back to what we like to call "normal". McDonough has low debt, small pension liability, a healthy tax base, adequate reserve funds, and the City's fund balance is stronger than the median of US cities.

There are many variables associated with this planning document, however we continue to remain steadfast to serve effectively, efficiently and economically the needs of the citizens of the City of McDonough.



Preston Dorsey,
City Administrator



MCDONOUGH

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ELECTED *Officials*



At-Large
BENJAMIN PRUETT



At-Large
RODGER PRUITT



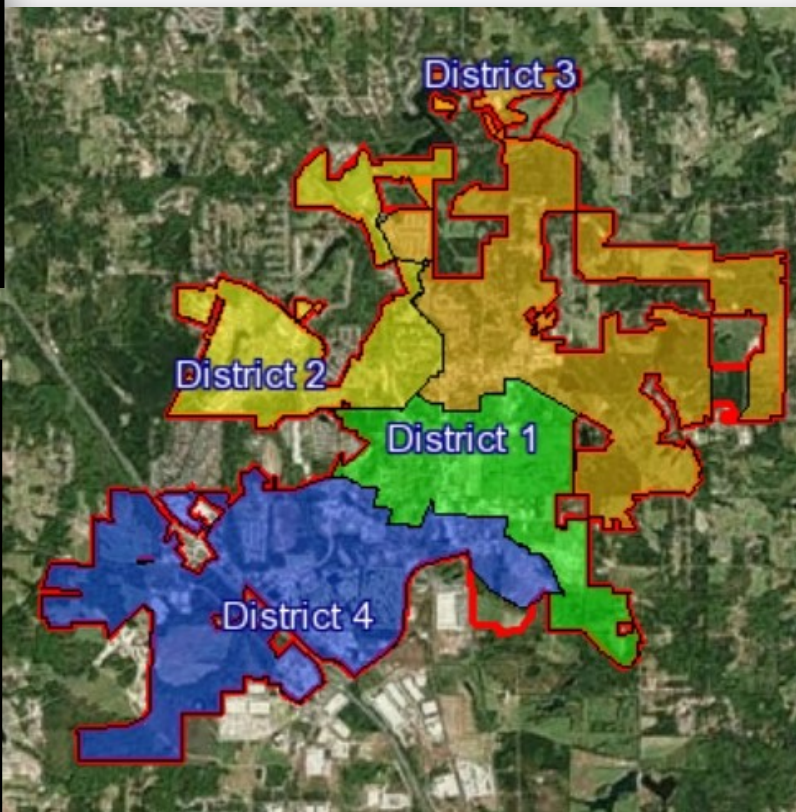
District 1
RUFUS STEWART



District 2
SANDRA VINCENT



District 3
CRAIG ELROD



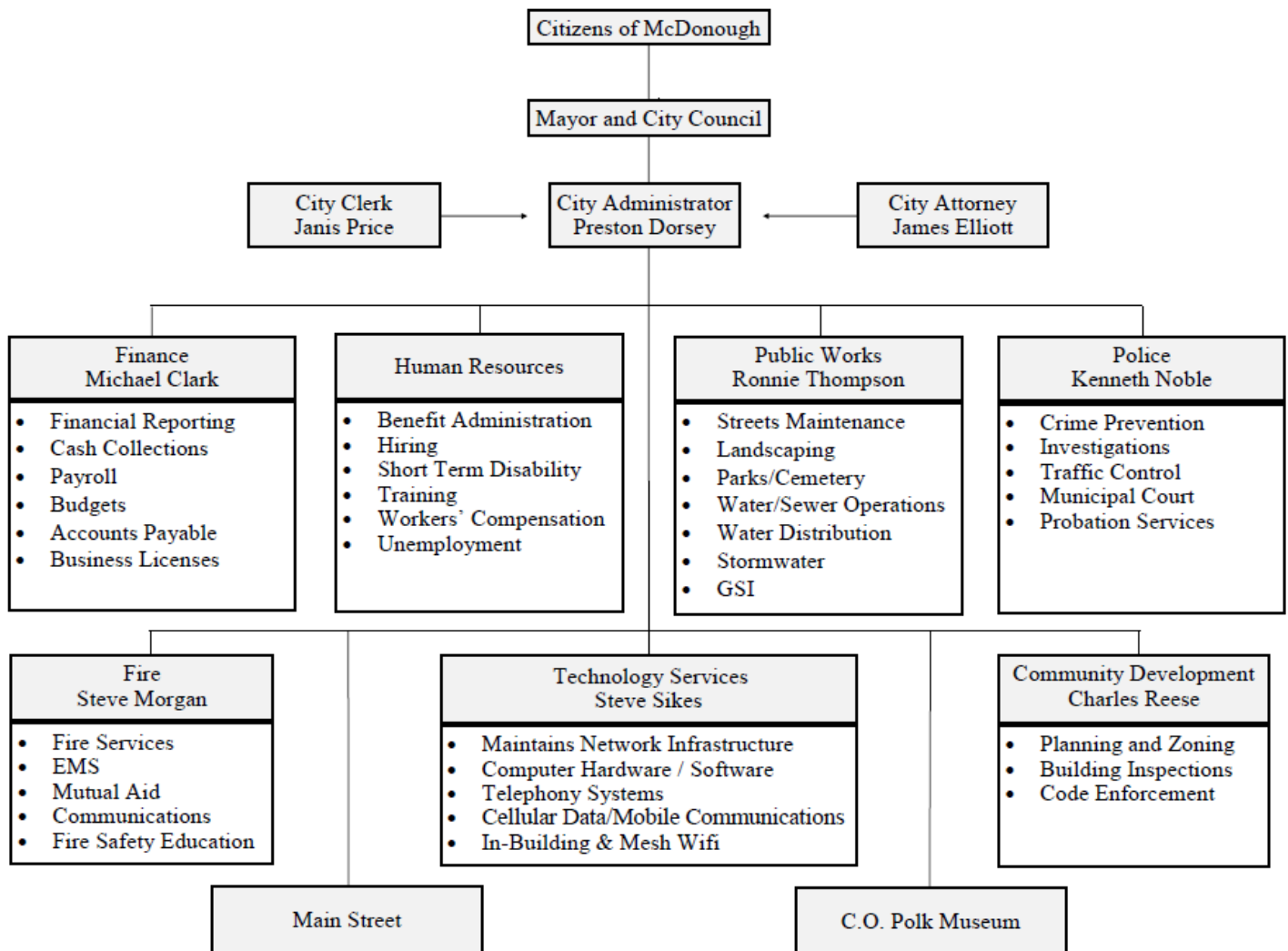
District 4
KAMALI VARNER



McDONOUGH

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ORGANIZATIONAL *Chart*

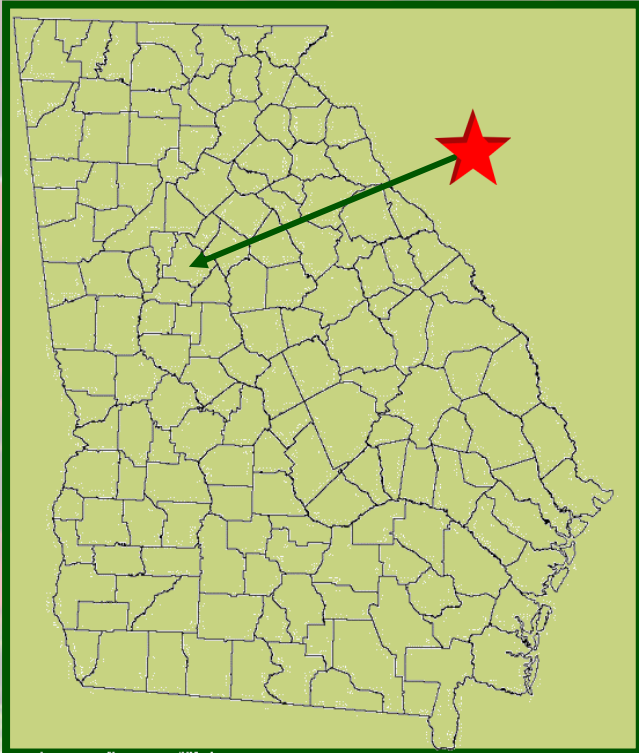




MCDONOUGH

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MCDONOUGH *At a Glance*



DATE OF INCORPORATION
DECEMBER 17, 1823

AREA
12.9 SQ MILES

BUDGET FOR 2022
19.3 MILLION

CITY DEMOGRAPHICS

POPULATION: 26,768

MEDIAN AGE: 31

MEDIAN HOUSEHOLD INCOME: 63,108

AVERAGE HOUSEHOLD SIZE: 2.8

MEDIAN HOME VALUE: 164,100

EMPLOYMENT SOURCE

EDUCATION/MANAGEMENT/MEDIA: 22.59%

OFFICE ADMINISTRATION/SALES: 24.87%

TRANSPORTATION/PRODUCTION: 19.2%

FOOD & HOSPITALITY SVCS/HEALTHCARE/SAFETY: 16.35%

CONSTRUCTION/MAINTENANCE: 5.92%

INFORMATION 2019



McDONOUGH

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CITY OF MCDONOUGH

Budget Review

	<u>2019-2020</u>	<u>2020-2021</u>	<u>2021-2022</u>
REVENUE SOURCE	BUDGET	BUDGET	BUDGET
TAXES	12,822,602	12,005,600.00	\$ 14,555,100.00
LICENSES & PERMITS	1,100,742	939,100.00	\$ 1,060,000.00
INTER-GOVERNMENTAL	25,639	440,600.00	\$ 259,000.00
GENERAL GOVERNMENT	420,139	550,000.00	\$ 798,000.00
FINES & FORFEITURES	1,151,845	1,200,000.00	\$ 1,200,000.00
INTEREST INCOME	92,038	125,000.00	\$ 8,500.00
MISCELLANEOUS	-	1,880,128.00	\$ -
RENTS & ROYALTIES	158,787	173,500.00	\$ 171,250.00
INTER-FUND TRANSFERS	1,246,198	1,265,695.00	\$ 1,332,150.00
TOTAL REVENUE	\$ 17,017,989.45	18,579,623.00	\$ 19,384,000.00

	<u>2019-2020</u>	<u>2020-2021</u>	<u>2021-2022</u>
TAXES	ACTUAL	BUDGET	BUDGET
100.4.31.1190 REAL PROP-OTHER-CUR YEAR	3,743,504	3,803,000.00	\$ 4,345,000.00
100.4.31.1200 REAL PROP-PRIOR YEAR	49,009	44,000.00	\$ 50,000.00
100.4.31.1310 PERS PROP-MOTOR VEH-CUR	689,648	475,000.00	\$ 15,000.00
100.4.31.1315 MTE VEH TITLE AD VAL-TAVT			\$ 850,000.00
100.4.31.1316 AAVT-ALTERNATIVE AD VALOREM TAX			\$ 50,000.00
100.4.31.1600 REAL ESTATE TRANSFER	86,065	52,000.00	\$ 70,000.00
100.4.31.1601 OTHER INTANGIBLE TAX	-		
100.4.31.1700 FRANCHISE TAXES	1,439,901	1,450,000.00	\$ 1,400,000.00
100.4.31.3100 LOCAL OPTION SALES/USE TX	3,961,868	3,415,000.00	\$ 4,700,000.00
100.4.31.4201 ALCOHOL TAX	388,609	390,000.00	\$ 395,000.00
100.4.31.4202 3% CONSUMPTION TAX	109,290	54,500.00	\$ 110,000.00
100.4.31.6100 BUSINESS & OCCUPATION	568,525	540,000.00	\$ 650,000.00
100.4.31.6200 INSURANCE PREMIUM TAX	1,675,574	1,675,000.00	\$ 1,800,000.00
100.4.31.6300 FINANCIAL INSTITUTIONS	100,787	100,000.00	\$ 100,000.00
100.4.31.9110 PEN & INT-REAL	9,770	7,000.00	\$ 20,000.00
100.4.31.9400 PEN & INT-BUSINESS	52	100.00	\$ 100.00
TOTAL TAXES	12,822,602	12,005,600.00	\$ 14,555,100.00

		2019-2020	2020-2021	2021-2022
LICENSE & PERMITS		ACTUAL	BUDGET	BUDGET
100.4.32.1110	ALCOHOLIC BEV-BEER	47,754	48,000	\$ 35,000.00
100.4.32.0000	ENTERTAINMENT	845		\$ -
100.4.32.1120	ALCOHOLIC BEV-WINE	30,698	29,000	\$ 42,000.00
100.4.32.1130	ALCOHOLIC BEV-LIQUOR	89,771	80,000	\$ 100,000.00
100.4.32.1135	INVESTIGATIVE COST	1,100	1,500	\$ 1,500.00
100.4.32.1220	GEN BUS LIC-INSURANCE	36,982	40,000	\$ 40,000.00
100.4.32.1900	OTHER (REGULATORY FEES)	6,850	7,000	\$ 10,000.00
100.4.32.2105	BUILDING PERMITS-COMMERCI	349,398	225,000	\$ 300,000.00
100.4.32.2106	BUILDING PERMITS-RESIDENT	228,972	225,000	\$ 225,000.00
100.4.32.2130	PLUMBING INSPECTION	32,125	30,000	\$ 40,000.00
100.4.32.2140	ELECTRICAL INSPECTION	67,230	77,500	\$ 60,000.00
100.4.32.2141	MECHANICAL PERMITS	-	-	
100.4.32.2142	COMMERCIAL REVIEW FEES	36,116	25,000	\$ 40,000.00
100.4.32.2143	SUBDIVISION REVIEW FEES	844	1,000	\$ 2,500.00
100.4.32.2146	VARIANCE FEE	2,160	2,000	\$ 2,000.00
100.4.32.2148	DEMOLITION FEES	300	500	\$ 500.00
100.4.32.2149	EPD-LAND DISTURBANCE FEES	1,648	3,000	\$ 3,000.00
100.4.32.2160	HVAC PERMITS	35,237	30,000	\$ 38,000.00
100.4.32.2181	OCCUPATION LIC INSPECT	5,050	4,800	\$ 5,000.00
100.4.32.2182	REINSPECTION FEES	70,648	65,000	\$ 70,000.00
100.4.32.2184	FINAL PLATS	11,750	6,500	\$ 4,500.00
100.4.32.2199	COMMUNITY DEV MISC FEES	3,550	-	\$ -
100.4.32.2210	ZONING & LAND USE	27,345	25,000	\$ 30,000.00
100.4.32.2230	SIGN	12,545	12,000	\$ 10,000.00
100.4.32.2940	YARD SALE PERMITS	475	300	\$ 500.00
100.4.32.2991	FILM/MOTION PICTURE PERMITS	1,350	1,000	\$ 500.00
100.4.32.3201	FILM	-		
TOTAL LICENSE & PERMITS		1,100,742	939,100	\$ 1,060,000.00

		2019-2020	2020-2021	2021-2022
INTERGOVERNMENTAL		ACTUAL	BUDGET	BUDGET
100.4.33.1110	FED AND STATE GRANT	-	100,000.00	\$ -
100.4.33.3000	FED PAYMENTS IN LIEU OF TA			
100.4.33.4101	COVID 19 CARES ACT GRANT			
100.433.4103	FIRE PREV & SAFETY GRANT		176,600.00	\$ 125,000.00
100.4.33.4110	POLICE GRANT	-	20,000.00	\$ -
100.4.33.4113	GMA- SAFETY GRANT	10,000	28,000.00	\$ 10,000.00
100.4.33.4114	GMA- LIABILITY GRANT	1,264	10,000.00	\$ 10,000.00
100.433.4115	GRANTS- REPUBLIC SERVICE	10,000	10,000.00	\$ 10,000.00
100.4.33.4321	GRANT- HENRY COUNTY CHAMB			
100.4.33.4322	DOJ GRANT	4,375	8,000.00	\$ 4,000.00
100.4.33.4323	DRUG TASK FORCE-EQUIP GRANT			
100.4.33.4330	CDBG-SIDEWALK GRANT	-	88,000.00	\$ 100,000.00
100.4.33.8000	LCL GVV UNT PAY IN LIEU	-		
TOTAL INTERGOVERNMENTAL		25,639	440,600.00	\$ 259,000.00

GENERAL GOVERNMENT				
100.4.34.1175	COURT - IT FEES	42,754	50,000.00	\$ 50,000.00
100.4.34.1334	ANNEXATIONS	3,892	10,000.00	\$ 5,000.00
100.4.34.1700	ADMIN FEE INCOME	200,000	250,000.00	\$ 275,000.00
100.4.34.1710	INFORMATION TECH-ALLOC	114,000	194,000.00	\$ 370,000.00
100.4.34.1900	OTHER	(8)		
100.4.34.1910	OTHER-ELECTION QUAL FEE	2,520	2,500.00	\$ 2,500.00
100.4.34.6900	OPEN RECORD REQ FEE	481	500.00	\$ 500.00
100.4.34.9100	CEMETERY FEES	16,500	3,000.00	\$ 15,000.00
100.4.34.9400	SQUARE RENTAL FEES			
100.4.34.9425	SPLOST PROGRAM MGT FEE	40,000	40,000.00	\$ 80,000.00
TOTAL GENERAL GOVERNMENT		420,139	550,000.00	\$ 798,000.00

FINES & FORFEITURES				
100.4.35.1170	COURT-MUNICIPAL	1,151,845	1,200,000.00	\$ 1,200,000.00
100.4.34.1175	COURT - IT FEES			
100.4.35.1180	PROBATION RESTITUTION REF			
TOTAL FINES & FORFEITURES		1,151,845	1,200,000.00	\$ 1,200,000.00

	<u>2019-2020</u>	<u>2020-2021</u>	<u>2021-2022</u>
INTEREST REVENUES	ACTUAL	BUDGET	BUDGET
100.4.36.1000 INTEREST REVENUES	69,030	100,000.00	\$ 7,000.00
100.4.36.1000 INT-STABILIZATION RESERVE ACCT	23,008	25,000.00	\$ 1,500.00
TOTAL INTEREST REVENUES	92,038	125,000.00	\$ 8,500.00

MISC REVENUES				
100.4.37.1000	R. CLEMENTE/PROMOTION REV			
100.4.37.1050	UNAPPROPRIATED FUND BALANCE	-	1,880,128.00	\$ -
100.4.39.3500	Proceeds from Capital Leases			
TOTAL MISC REVENUES			1,880,128.00	\$ -

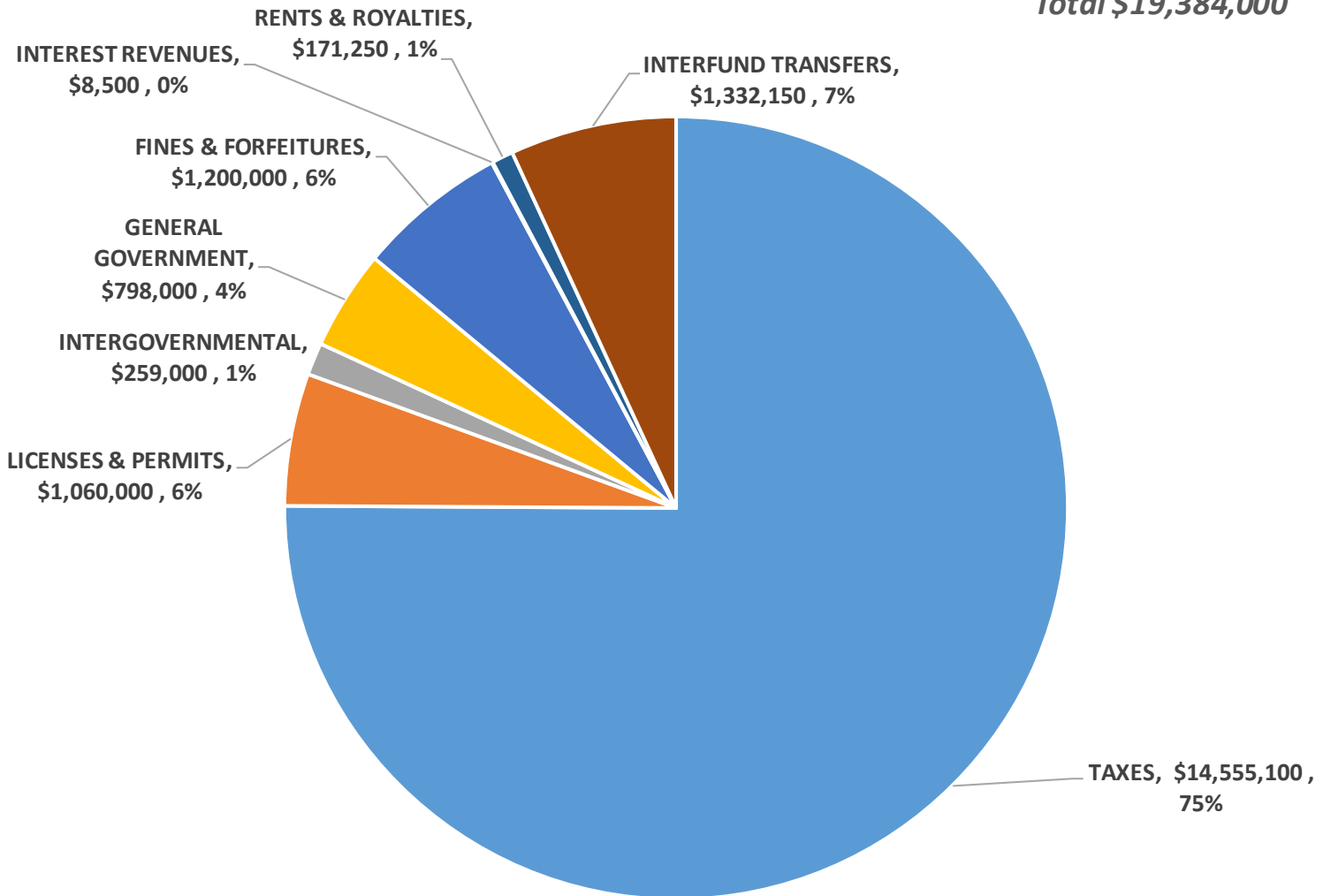
RENTS & ROYALTIES				
100.4.38.1000	RENTS & ROYALTIES	65,879	60,000.00	\$ 65,000.00
100.4.38.3000	REIMB FOR DAMAGED PROPERT	113	3,000.00	\$ -
100.4.38.9001	BUSINESS COMMUNITY PROGRAM		9,000.00	\$ -
100.4.38.9010	RETURNED CHECK FEES ADM	1,625	4,000.00	\$ 1,000.00
100.4.38.9030	MAINSTREET REVENUE			\$ -
100.4.38.9090	MISCELLANEOUS	30,555	35,000.00	\$ 35,000.00
100.4.38.9100	PARKING METER COLLECTIONS	53,363	45,000.00	\$ 60,000.00
100.4.38.9920	DONATIONS & CONTRIBUTIONS			
100.4.38.9922	DONATIONS-FRIENDS OF POLK BLDG	398	2,500.00	\$ 250.00
100.4.38.9935	PROMO REV/MAINSTREET	6,855	15,000.00	\$ 10,000.00
TOTAL RENTS & ROYALTIES		158,787	173,500.00	\$ 171,250.00

INTERFUND TRANSFERS				
100.4.39.1120	TRANSFER-SANITATION FUND			
100.4.39.1125	OPERATING TRANSFER WS	475,000	500,000	\$ 475,000.00
100.4.39.1500	TRANSFER FROM HOTEL/MOTEL	762,798	739,375	\$ 843,750.00
100.4.39.1600	TRANSFER FROM STORMWATER DEBT		3920	\$ -
100.4.39.2100	SALE OF GEN FIXED ASSETS			\$ 5,000.00
100.4.39.2200	GAIN/LOSS ON DISPOSAL OF ASSET		14000	
100.4.39.2250	REIMBURSEMENT FROM IMPACT FEES	8,400	8400	\$ 8,400.00
100.4.39.3500	CAPITAL LEASES			
100.4.39.3501	SPLOST IV REIMBURSEMENT			
TOTAL INTERFUND TRANSFERS		1,246,198	1,265,695.00	\$ 1,332,150.00

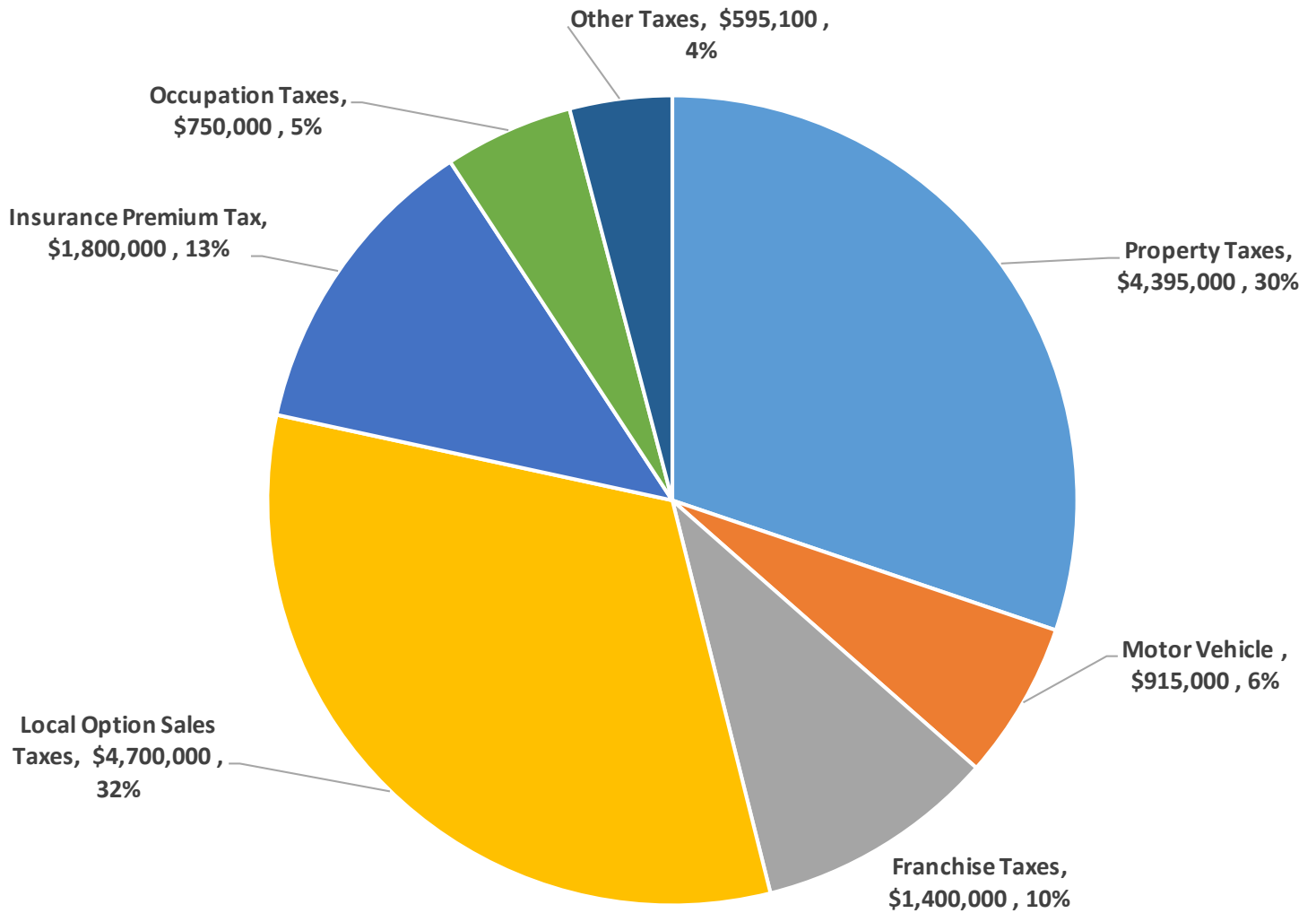
TOTAL REVENUES	\$ 17,017,989	\$ 18,579,623	\$ 19,384,000
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GENERAL FUND REVENUES

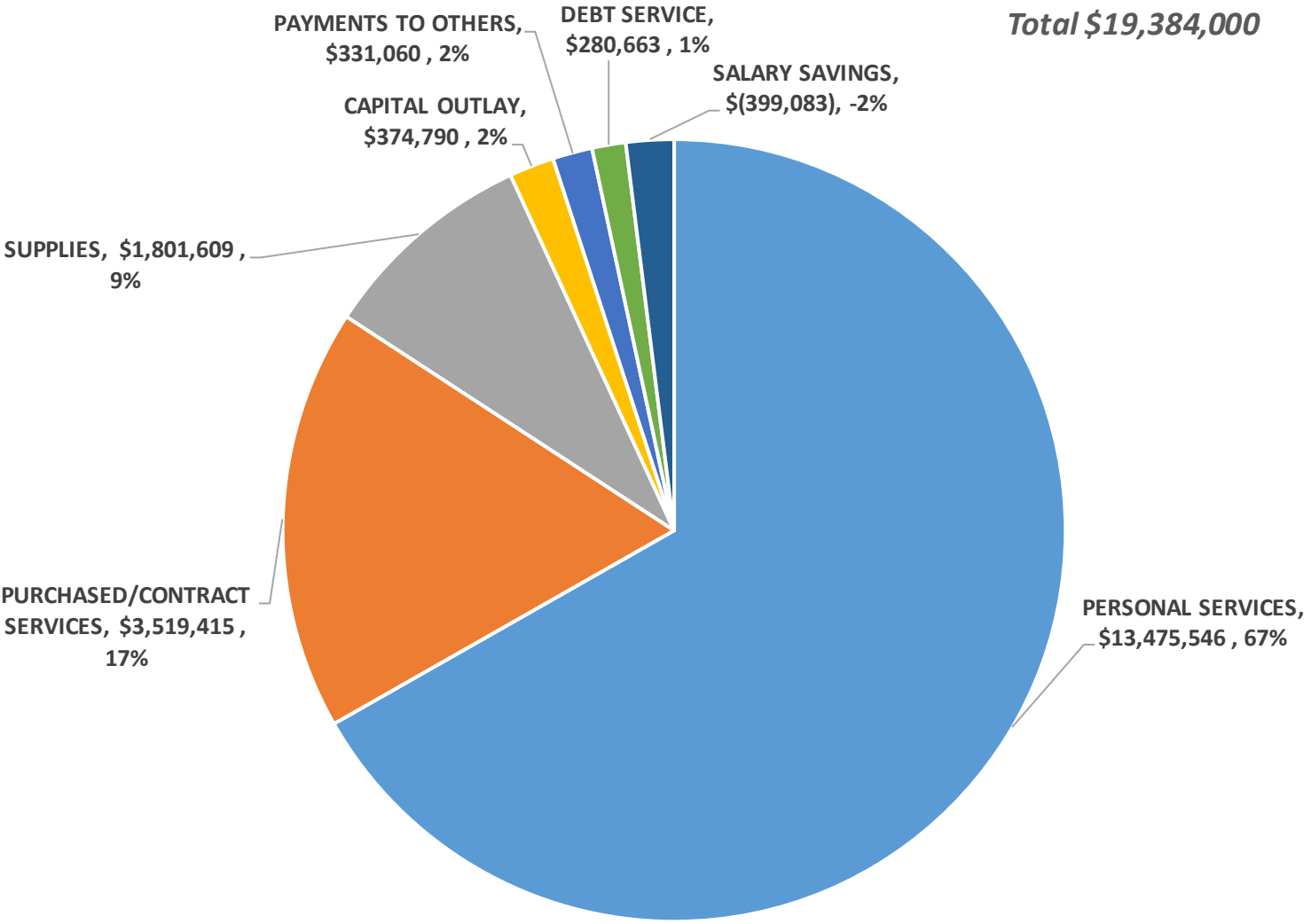
Total \$19,384,000



Total Tax Revenues \$14,555,100



GENERAL FUND EXPENDITURES
Total \$19,384,000



ESTIMATED PROPERTY TAX INCREASE

FISCAL YEAR ENDING JUNE 30, 2022

	<u>FY 2021-2022</u>	<u>FY 2020-2021</u>
ESTIMATED PROPERTY TAXES - 3.806 MILLS	\$ 4,345,000	\$ 3,803,000
ESTIMATED INCREASE IN PROPERTY VALUES	6.50%	
PROPERTY TAX ON \$200,000 RESIDENCE	\$ 304	
INCREASE FROM 2020	\$ 19	
PROPERTY TAX ON \$350,000 COMMERCIAL BUILDING	\$ 533	
INCREASE FROM 2020	\$33	

CAPITAL OUTLAY BUDGET FY 2021-2022

GENERAL FUND:

FURNITURE & FIXTURES	\$ 30,990
VEHICLES	118,000
BOOM TRUCK	80,000
COMPUTER EQUIPMENT	63,200
PARK IMPROVEMENTS	25,000
CEMETERY IMPROVEMENTS	57,600
	<hr/>
TOTAL GENERAL FUND	\$ 374,790

ENTERPRISE FUNDS:

MACHINERY & EQUIPMENT	80,200
WATER LINES	35,000
CEMETERY IMPROVEMENTS	15,000
	<hr/>
TOTAL ENTERPRISE FUNDS	\$ 130,200

SPECIAL REVENUE FUNDS

CAPITAL PROJECT FUNDS

BUDGET FY 2021-2022

SPECIAL REVENUE FUND	CURRENT BUDGET FY 2020-2021	YEAR TO DATE ACTUAL 03/31/2021	PROPOSED BUDGET FY 2021-2022
HOTEL MOTEL MOTEL TAX FUND			
REVENUES			
HOTEL MOTEL TAXES	\$ 1,308,500	\$ 1,102,945	\$ 1,500,000
EXPENDITURES			
CONTRACT SERVICES	245,344	206,802	281,250
TOURISM & HOSPITALITY	572,469	482,538	656,250
TRANSFER TO GENERAL FUND	490,687	413,605	562,500
TOTAL EXPENDITURES	\$ 1,308,500	\$ 1,102,945	\$ 1,500,000
CAPITAL PROJECT FUNDS			
SPLOST FUNDS:			
REVENUES:			
TAXES:			
SPLOST III	-	-	-
SPLOST IV	-	225,157	-
SPLOST V	-	-	3,200,000
TRANSFER FROM GENERAL FUND		230,726	
UNAPPROPRIATED FUND BALANCE	2,150,000	646,341	1,650,000
TOTAL REVENUES	\$ 2,150,000	\$ 1,102,224	\$ 4,850,000
EXPENDITURES:			
SPLOST III	150,000	235,602	100,000
SPLOST IV	2,000,000	635,896	2,000,000
SPLOST V	-	230,726	2,750,000
TOTAL EXPENDITURES	\$ 2,150,000	\$ 1,102,224	\$ 4,850,000
IMPACT FEE FUND			
REVENUES			
IMPACT FEES	263,000	493,249	500,000
UNAPPROPRIATED FUND BALANCE	-		
TOTAL REVENUES	\$ 263,000	\$ 493,249	\$ 500,000
EXPENDITURES			
CAPITAL OUTLAY - CIE PLAN	\$ 263,000	\$ 127,075	\$ 500,000
MCDONOUGH URBAN REDEVELOPMENT AGENCY			
REVENUES			
TRANSFER FROM GENERAL FUND	\$ 280,313	\$ 280,313	\$ 280,663
EXPENDITURES			
INTEREST ON 2015 REVENUE BONDS	125,313	125,313	120,663
PRINCIPAL ON 2015 REVENUE BONDS	155,000	155,000	160,000
TOTAL EXPENDITURES	\$ 280,313	\$ 280,313	\$ 280,663

BUDGET SUMMARY—ALL FUNDS

FISCAL YEAR JUNE 2022 COMPARED WITH FISCAL YEAR 2020-2021

	<u>PROPOSED BUDGET FY 2021-2022</u>	<u>PRIOR YEAR BUDGET FY 2020-2021</u>	<u>INCREASE (DECREASE)</u>	<u>PERCENTAGE CHANGE</u>
BUDGETED APPROPRIATIONS:				
GENERAL FUND	\$ 19,384,000	\$ 18,579,623	\$ 804,377	4.33%
WATER SEWER FUND	5,672,056	5,749,366	(77,310)	-1.34%
STORMWATER MANAGEMENT FUND	942,300	950,387	(8,087)	-0.85%
SOLID WASTE MANAGEMENT FUND	3,034,125	2,174,450	859,675	39.54%
HOTEL MOTEL TAX FUND	1,500,000	1,308,500	191,500	14.64%
SPLOST FUNDS	4,850,000	2,150,000	2,700,000	125.58%
IMPACT FEE FUNDS	500,000	263,000	237,000	90.11%
CEMETERY TRUST FUND	300	300	-	-
MCDONOUGH URBAN REDEVELOPMENT FUND	280,663	280,313		0.00%
CEMETERY ENTERPRISE FUND	<u>15,000</u>	<u>10,000</u>	<u>5,000</u>	50.00%
TOTAL BUDGETED APPROPRIATIONS - ALL FUNDS	<u>\$ 36,178,444</u>	<u>\$ 31,465,939</u>	<u>\$ 4,712,505</u>	<u>14.98%</u>

SPLOST

	Project NO.	Project	Suggested Appropriation	Bonded Projects	Pay Go Projects
Community Development Facilities	1	Cultural, Recreational or Historical Facilities	\$ 600,000.00	\$ -	\$ 600,000.00
	2	Community Center	\$ 1,500,000.00	\$ -	\$ 1,500,000.00
	3	Acquisition and Improvements of Public Properties	\$ 350,000.00	\$ -	\$ 350,000.00
		13%	\$ 2,450,000.00	\$ -	\$ 2,450,000.00

	Project NO.	Project	Suggested Appropriation	Bonded Projects	Pay Go Projects
Parks and Recreation	4	Big Spring Parking Lot Improvement	\$ 150,000.00	\$ -	\$ 150,000.00
	5	Preplace Playground Equipment	\$ 150,000.00	\$ -	\$ 150,000.00
	6	Replace 4 Tennis Courts	\$ 260,000.00	\$ -	\$ 260,000.00
	7	Redo 6 Tennis Courts	\$ 120,000.00	\$ -	\$ 120,000.00
	8	Pickleball Court	\$ 150,000.00	\$ -	\$ 150,000.00
		4%	\$ 830,000.00	\$ -	\$ 830,000.00

	Project NO.	Project	Suggested Appropriation	Bonded Projects	Pay Go Projects
Public Safety Facilities and Equipment	9	Fire Station and Equipment McDonough Parkway	\$ 2,600,000.00	\$ -	\$ 2,600,000.00
	10	Fire Tucks	\$ 800,000.00	\$ -	\$ 800,000.00
	11	It Infrastructure	\$ 700,000.00	\$ -	\$ 700,000.00
	12	Police Cars	\$ 750,000.00	\$ -	\$ 750,000.00
		26%	\$ 4,850,000.00	\$ -	\$ 4,850,000.00

	Project NO.	Project	Suggested Appropriation	Bonded Projects	Pay Go Projects
Roads Bridges, Sidewalks and Transportation Facilities	13	Sidewalks	\$ 1,100,000.00	\$ -	\$ 1,100,000.00
	14	Road Improvements	\$ 4,000,000.00	\$ -	\$ 4,000,000.00
	15	Racetrack Road and Iris Lake Intersection	\$ 800,000.00	\$ -	\$ 800,000.00
	16	McDonough Pkwy North	\$ -	\$ -	\$ -
	17	Bridges Road and McDonough Pkwy Intersection	\$ 1,200,000.00	\$ -	\$ 1,200,000.00
	18	Bridges Road and Simpson Street Alignment	\$ 1,500,000.00	\$ -	\$ 1,500,000.00
	19	Travis Road Improvements	\$ 300,000.00	\$ -	\$ 300,000.00
	20	City Entrance Signs	\$ 300,000.00	\$ -	\$ 300,000.00
	21	Sidewalk Art Circles	\$ 600,000.00	\$ -	\$ 600,000.00
	22	Intersection Improvements	\$ 300,000.00	\$ -	\$ 300,000.00
55%			\$ 10,100,000.00	\$ -	\$ 10,100,000.00

	Project	Project	Suggested	Bonded	Pay Go
	NO.		Appropriation	Projects	Projects
Public Works Facilities and Equipment	23	additional Storae Bays and Security System Upgrades	\$ 250,000.00	\$ -	\$ 250,000.00
		1%	\$ 250,000.00	\$ -	\$ 250,000.00
TOTAL		99%	\$ 18,480,000.00	\$ -	\$ 18,480,000.00

THIS LIST WAS APPROVED AT THE AUGUST 19, 2019
CITY COUNCIL MEETING



DEPARTMENT *Expenditures*

GOVERNING *Body*

GOVERNING BODY		<u>2019-2020</u>	<u>2020-21</u>	<u>2021-22</u>
PERSONAL SERVICES		ACTUAL	BUDGET	BUDGET
100-5.1110.51.1100	REGULAR EMPLOYEES	47,362	50,986	41,362
100-5.1110.51.1150	MAYOR AND COUNCIL	90,000	90,000	90,000
100-5.1110.51.2100	GROUP INSURANCE	48,569	58,172	60,717
100-5.1110.51.2110	LIFE INSURANCE	289	289	289
100-5.1110.51.2200	SOCIAL SEC (FICA) CONTRIB	7,538	8,741	8,144
100-5.1110.51.2300	MEDICARE PAYABLE	1,763	2,044	1,905
100-5.1110.51.2400	RETIREMENT	45,211	47,155	45,800
100-5.1110.51.2700	WORKER'S COMPENSATION	2,496	3,085	3,059
100-5.1110.51.7622	SUMMER YOUTH PROGRAM	-	-	-
TOTAL PERSONAL SERVICES		243,229	260,472	251,276
PURCHASED/CONTRACT SVCS				
100-5.1110.52.1000	PROFESSIONAL/TECH SVC	464	10,000	10,000
100-5.1110.52.3210	CELL PHONES	-	-	-
100-5.1110.52.3400	PRINTING AND BINDING	576	3,000	3,000
100-5.1110.52.3500	TRAVEL	9,897	26,300	26,300
100-5.1110.52.3600	DUES AND FEES	700	5,000	5,000
100-5.1110.52.3601	BUSINESS COMM PROG	-	1,000	2,000
100-5.1110.52.3700	EDUCATION & TRAINING	9,585	25,000	25,000
100-5.1110.52.3970	POSTAGE	275	500	500
100-5.1110.52.4965	YOUTH ADVISORY COUNCIL	1,389	12,250	12,250
100-5.1110.52.4970	OTHER EVENTS	573	8,000	8,000
TOTAL PURCHASED/CONTRACT SVCS		23,458	91,050	92,050
SUPPLIES				
100-5.1110.53.1105	OFFICE SUPPLIES	2,173	3,000	3,000
100-5.1110.53.1300	MEALS	943	3,000	3,000
100-5.1110.53.1795	MISCELLANEOUS	264	1,000	1,000
TOTAL SUPPLIES		3,380	7,000	7,000
TOTAL GOVERNING BODY		270,068	358,522	350,326



DEPARTMENT *Expenditures*

CITY *Administrator*

CITY ADMINISTRATOR		2018-2019	2020-21	2021-22
PERSONAL SERVICES		ACTUAL	BUDGET	BUDGET
100-5.1300.51.1100	REGULAR EMPLOYEES	178,564	184,963	208,632
100-5.1300.51.1101	2% EMPLOYEE INCREASE	-	-	-
100-5.1300.51.1160	PART TIME EMPLOYEES	20,322	36,733	37,307
100-5.1300.51.1300	OVERTIME	4,632	5,000	2,500
100-5.1300.51.2100	GROUP INSURANCE	42,110	38,057	36,416
100-5.1300.51.2110	LIFE INSURANCE	178	174	174
100-5.1300.51.2200	SOCIAL SEC (FICA) CONTRIB	11,878	14,055	15,403
100-5.1300.51.2300	MEDICARE	2,778	3,287	3,602
100-5.1300.51.2400	RETIREMENT	25,094	26,377	28,941
100-5.1300.51.2700	WORKERS COMP	9,045	10,720	10,819
TOTAL PERSONAL SERVICES		294,600	319,366	343,794
PURCHASED/CONTRACT SVCS				
100-5.1300.52.1200	PROFESSIONAL SERVICES	22,270	35,000	35,000
100-5.1300.52.2210	AUTO REPAIRS & MAINT	600	500	500
100-5.1300.52.2250	OTHER EQPT REPAIR			
100-5.1300.52.3210	CELL PHONES	4,246	-	-
100-5.1300.52.3300	ADVERTISING	8,802	10,000	10,000
100-5.1300.52.3310	PUBLIC NOTICES	-	-	-
100-5.1300.52.3400	PRINTING & BINDING	-	-	-
100-5.1300.52.3500	TRAVEL	1,341	2,500	2,500
100-5.1300.52.3600	DUES & FEES	220	1,290	1,290
100-5.1300.52.3700	EDUCATION & TRAINING	664	3,150	3,150
100-5.1300.52.3970	POSTAGE	110	-	-
100-5.1300.52.3980	GRANT EXPENDITURE-REPUBLIC	1,127	19,625	10,000
100-5.1300.52.3985	BOYS & GIRLS CLUB			150,000
100-5.1300.52.3990	MCDONOUGH BEAUTIFICATION PROJECT	14,679	40,000	40,000
100-5.1300.52.3995	POLK MUSUEM EXPENDITURES		7,500	7,500
100-5.1300.52.9998	CONTINGENCY	231,165	100,000	75,000
TOTAL PURCHASED/CONTRACT SVCS		285,224	219,565	334,940
SUPPLIES				
100-5.1300.53.1105	OFFICE SUPPLIES	1,187	1,200	1,200
100-5.1300.53.1160	OPERATING SUPPLIES	-	220	220
100-5.1300.53.1270	GASOLINE	-	-	-
100-5.1300.53.1301	COMMUNITY MEETINGS/SESSIONS	-	800	800
100-5.1300.53.1400	BOOKS & PERIODICALS	-	500	500
100-5.1300.53.1600	SMALL EQUIPMENT	184	300	300
100-5.1300.53.1795	MISCELLANEOUS	478	1,200	1,200
TOTAL SUPPLIES		1,849	4,220	4,220
MACHINERY & EQUIPMENT				
100-5.1300.54.2500	EQUIPMENT		-	35,000
TOTAL MACHINERY & EQUIPMENT		-	-	35,000
TOTAL CITY ADMINSTRATOR		581,674	543,151	717,954



McDONOUGH

G E O R G I A

CITY *Clerk*

ACCOMPLISHMENTS

- City of McDonough received \$17,954.00 from the Safety Grant.
- Educated on virtual and zoom council meetings due to Covid-19 pandemic, and participated in weekly zoom meeting with Henry County from March through December concerning Covid cases, Piedmont Henry Hospital status etc.; dissemination of information to officials
- Coordination of City affairs due to City Hall closure related to the pandemic.
- Coordinated the sanitizing of city buildings from exposure to the virus following CDC guidelines.
- Clerk's Office completed over 200 open records requests during 2020.
- Administrative Assistant received Georgia Clerk Certification through Carl Vinson.

GOALS

- Hire Open Records Clerk.
- All official records, contracts and agreements electronically preserved through Laserfiche for efficient retrieval.
- Develop Crisis Employee Coordination Plan annual preventive drills i.e. have a fire drill in city buildings annually and establish a secure and specific meeting place when employees must exit city building on an emergency basis.
- Safety Grant initiative goal is to receive total \$20,000.00 in grant funding.
- Through the LGRMS/GIRMA Crisis Coordinator Program, complete classes to become a Crisis Coordinator for the City.
- Have efficient and educational Qualifying Period for candidates for the November 2, 2021 Election.
- Prepare 2021 Christmas Parade for the citizens of McDonough.



DEPARTMENT *Expenditures*

CITY CLERK		<u>2019-2020</u>	<u>2020-21</u>	<u>2021-2022</u>
PERSONAL SERVICES		ACTUAL	BUDGET	BUDGET
100-5.1330.51.1100	REGULAR EMPLOYEES	113,067	115,349	146,294
100-5.1330.51.1160	PART-TIME	-	-	-
100-5.1330.51.1300	OVERTIME	260	1,000	1,000
100-5.1330.51.2100	GROUP INSURANCE	20,405	21,259	31,196
100-5.1330.51.2110	LIFE INSURANCE	100	100	144
100-5.1330.51.2200	SOCIAL SEC (FICA) CONTRIB	6,454	7,152	9,070
100-5.1330.51.2300	MEDICARE	1,509	1,673	2,121
100-5.1330.51.2400	RETIREMENT CONTRIBUTIONS	14,262	16,679	20,188
100-5.1330.51.2700	WORKER'S COOMPENSATION	257	332	410
TOTAL PERSONAL SERVICES		156,315	163,544	210,423
PURCHASED/CONTRACT SVCS				
100-5.1330.52.1230	LEGAL	-	-	-
100-5.1330.52.2200	REPAIRS AND MAINTENANCE	88,090	85,000	85,000
100-5.1330.52.2210	AUTO/TRUCK REPAIRS AND M	-	650	650
100-5.1330.52.2250	OTHER EQUIPMENT REPAIRS AND M	-	-	-
100-5.1330.52.3100	INSURANCE (NON-EMPLOYEE)	744,710	750,000	750,000
100-5.1330.52.3210	CELL PHONES	695	-	-
100-5.1330.52.3310	PUBLIC NOTICES	8,814	16,000	10,000
100-5.1330.52.3320	PROMOTIONS	800	1,500	1,500
100-5.1330.52.3400	PRINTING AND BINDING	411	1,000	1,000
100-5.1330.52.3420	CODE UPDATE	2,032	8,000	8,000
100-5.1330.52.3500	TRAVEL	1,033	3,000	3,000
100-5.1330.52.3600	DUES AND FEES	27,731	15,000	25,000
100-5.1330.52.3700	EDUCATION AND TRAINING	1,000	4,000	4,000
100-5.1330.52.3850	CONTRACT LABOR	265	6,000	5,000
100-5.1330.52.3855	CONTRACTS AND FEES	35,594	65,000	65,000
100-5.1330.52.3970	POSTAGE	88	3,000	2,000
TOTAL PURCHASED/CONTRACT SERV		911,262	958,150	960,150
SUPPLIES				
100-5.1330.53.1105	OFFICE SUPPLIES	1,187	3,000	1,500
100-5.1330.53.1160	OPERATING SUPPLIES	3,583	10,000	10,000
100-5.1330.53.1270	UTILITIES	78,683	80,000	80,000
100-5.1330.53.1400	BOOKS AND PERIODICALS	46	500	500
100-5.1330.53.1600	SMALL EQUIPMENT		500	500
100-5.1330.53.1650	MCDONOUGH 101 EXPENDITURES		2,000	2,000
100-5.1330.53.1729	OTHER EVENTS	4,083	6,250	7,000
100-5.1330.53.1790	ELECTION EXPENSE	5,364	8,000	10,000
100-5.1330.53.1795	MISCELLANEOUS	6,171	12,000	12,000
TOTAL SUPPLIES		99,115	122,250	123,500
MACHINERY & EQUIPMENT				
100-5.1330.54.2500	EQUIPMENT		1,000	1,000
TOTAL MACHINERY & EQUIPMENT		-	1,000	1,000
TOTAL CITY CLERK		1,166,691	1,244,944	1,295,073



McDONOUGH

G E O R G I A

FINANCE *Department*

The Finance Department includes Finance, Accounts Payable, Accounts Receivable, Payroll, Utility Billing/ Customer Service and Technology Services. The department is responsible for implementing and monitoring financial controls to safeguard the City's assets, coordinate the Annual Financial Auditing, prepare the Annual Budget, and Capital Assets.

MISSION

To provide financial management services and leadership to achieve the City's strategic goals and policies.
To ensure financial accountability to citizens, businesses and stakeholders and to provide ethical, transparent, accurate, and timely financial reporting

ACCOMPLISHMENTS

- Transitioned Occupation Tax Office into the Finance Department
- Successfully met the reporting requirements under the Cares Act
- Assisted the McDonough Downtown Development Authority with COVID-19 Employee Retention Loan Program
- Reporting and project accounting set up for SPLOST V Projects

GOALS

- Study and recommend changes to Impact Fee Program based on recommendations in the Capital Improvements Element Report.
- Work with the Public Works Department to study and recommend changes as necessary to Water, Sewer, and Sanitation rates.
- Work with the State and the City to comply with the requirements of the American Rescue Plan Act

AMERICAN RESCUE PLAN ACT

Pursuant to the American Rescue Plan Act (ARP) signed by President Biden on March 11, 2021, the City expects to receive Local Fiscal Recovery Funds in the amount of \$8.4 million. These funds will be distributed in phases:

June 2021 - Phase 1 Distribution - \$4,200,000

June 2022 - Phase 2 Distribution - \$4,200,000

The dates and amounts of the distribution are subject to change.

Eligible Uses of ARP Local Fiscal Recovery Funds:

To respond to the pandemic or its negative economic impacts

For premium pay to eligible workers performing essential work

For the provision of government services to the extent of the reduction in revenue due to the pandemic

To make necessary investment in water, sewer or broadband infrastructure

The City will consider each eligible use in prioritizing the use of the funds. The Department of the Treasury will issue guidance detailing its interpretation and implementation of eligible uses.

Potential Uses of ARP Funds in the City of McDonough:

Replacement of tax revenues due to the pandemic

a. Hotel Motel Taxes - To be determined

b. Property Taxes - To be determined

Water and Sewer System Upgrades

Short-Term Projects - \$4,535,000

Mid-Term Projects - \$6,000,000

Long-Term Projects - \$11,700,000

The above list of uses is not all inclusive. The Mayor and Council will consider all eligible uses of ARP Funds. The ARP funds and eligible uses are not included in the estimated revenues and appropriations in the FY 2021-2022 Budget.

ARP funds unspent by December 31, 2024, will be refunded to the State of Georgia.



DEPARTMENT *Expenditures*

FINANCE		<u>2018-2019</u>	<u>2020-21</u>	<u>2020-21</u>
PERSONAL SERVICES		PROPOSED	ADOPTED	YTD
100-5.1512.51.1100	REGULAR EMPLOYEES	219,309	234,718	253,995
100-5.1512.51.1160	PART TIME	5,829	-	-
100-5.1512.51.1300	OVERTIME	126	3,000	2,000
100-5.1512.51.2100	GROUP INSURANCE	32,469	38,113	44,793
100-5.1512.51.2110	LIFE INSURANCE	211	231	274
100-5.1512.51.2200	SOCIAL SEC (FICA) CONTRIB	12,994	14,739	15,872
100-5.1512.51.2300	MEDICARE	3,039	3,447	3,712
100-5.1512.51.2400	RETIREMENT	21,083	33,569	35,311
100-5.1512.51.2600	UNEMPLOYMENT INS	14,785	11,000	11,000
100-5.1512.51.2700	WORKERS COMP	424	648	711
TOTAL PERSONAL SERVICES		310,268	339,465	367,668
PURCHASED/CONTRACT SERV				
100-5.1512.52.1000	PROPERTY TAX PMTS HENRY CO	-	-	-
100-5.1512.52.1205	PRE EMPLOY DRUG SCREEN F	-	-	-
100-5.1512.52.1220	AUDITS	46,400	64,000	74,000
100-5.1512.52.3100	INSURANCE (NON-EMPLOYEE)	-	-	-
100-5.1512.52.3210	CELL PHONES	545	-	-
100-5.1512.52.	TELEPHONE	-	-	-
100-5.1512.52.3400	PRINTING & BINDING	-	3,230	3,230
100-5.1512.52.3500	TRAVEL	1,362	3,390	3,390
100-5.1512.52.3600	DUES & FEES	50	1,100	1,100
100-5.1512.52.3700	EDUCATION & TRAINING	3,120	3,950	3,950
100-5.1512.52.3855	CONTRACTS & FEES	4,194	7,500	7,500
100-5.1512.52.3970	POSTAGE	26	4,520	4,520
TOTAL PURCHASED/CONTRACT SERV		55,696	87,690	97,690
SUPPLIES				
100-5.1512.53.1105	OFFICE SUPPLIES	2,573	3,000	3,000
100-5.1512.53.1160	OPERATING SUPPLIES	1,326	3,500	3,500
100-5.1512.53.1400	BOOKS & PERIODICALS	-	500	500
100-5.1512.53.1600	SMALL EQPT	-	900	900
100-5.1512.53.1795	MISCELLANEOUS			-
TOTAL SUPPLIES		3,899	7,900	7,900
MACHINERY & EQUIPMENT				
100-5.1512.54.2500	EQUIPMENT	-	-	-
100-5.1512.54.2599	Capital Outlay	2,000	2,000	2,000
TOTAL MACHINERY & EQUIPMENT		2,000	2,000	2,000
PAYMENTS TO OTHERS				
100-5.1512.57.3010	BANK CHARGES	21,537	25,000	25,000
100-5.1512.57.3011	PARKING METER BANK CHARGES	4,146	6,200	6,200
100-5.1512.57.3017	UNRECONCILED ITEMS	0		-
TOTAL PAYMENTS TO OTHERS		25,683	31,200	31,200
TOTAL FINANCE		397,545	468,255	506,458



McDONOUGH

G E O R G I A

TECHNOLOGY *Services*

MISSION STATEMENT

The Technology Services team works 24/7 to provide state of the art equipment and services to all staff and to the citizens of City of McDonough.



ACCOMPLISHMENTS

- Equipped 70 new Police Body Cams via Virtual Labs. These provide cloud HD recording via smartphones.
- Provided High Definition video for all council meeting.
- Implemented Civic Clerk Agenda builder giving higher quality MS Word based agendas.
- Implemented local backup of HD video.
- Added 2 PTZ cameras allowing greater close-ups and better public speaker views.
- Enhanced Microwave system to include Water Plant and Waste Water giving those sites greatly improved bandwidth and performance.

GOALS

- Migrate website from Granicus/Vision Internet to Civic Engage.
- Establish fonts, color pallet & core design.
- Provide several options for Council approval.
- Proceed with moving some existing data.
- Train key employees on maintaining their own department pages.
- Add Subweb pages for Police, Fire, CO Polk Museum, MainStreet.
- Enhance Public Works Building fiber link from 1 to 10gigs, increasing internet speed 10 times.
- Add additional Internet Service Provider at Public Works Building.
- Establish Public Works as “Warm” Disaster Recovery site.





DEPARTMENT *Expenditures*

IT		<u>2019-2020</u>	<u>2020-21</u>	<u>2021-2022</u>
PERSONAL SERVICES		ACTUAL	BUDGET	BUDGET
100-5.1535.51.1100	REGULAR EMPLOYEES	202,850	204,119	213,384
100-5.1535.51.1160	PART TIME	-	-	-
100-5.1535.51.1300	OVERTIME	87	1,000	1,000
100-5.1535.51.2100	GROUP INSURANCE	31,227	32,530	36,533
100-5.1535.51.2110	LIFE INS	174	174	174
100-5.1535.51.2200	SOCIAL SEC (FICA) CONTRIB	11,937	12,717	13,292
100-5.1535.51.2300	MEDICARE	2,792	2,974	3,109
100-5.1535.51.2400	RETIREMENT CONTRIBUTION	24,755	29,179	29,633
100-5.1535.51.2700	WORKERS COMP	450	750	597
TOTAL PERSONAL SERVICES		274,271	283,443	297,722
PURCHASED/CONTRACT SERV				
100-5.1535.52.1301	TECHNICAL-SOFTWARE MAINT	212,888	256,666	389,206
100-5.1535.52.1302	TECHNICAL- HARDWARE MAIN	9,543	34,098	34,098
100-5.1535.52.1303	PURCHASE OF SOFTWARE	6,516	12,640	13,640
100-5.1535.52.2220	COMPUTER REPAIRS	49,969	35,000	35,000
100-5.1535.52.2250	OTHER EQPT REPAIR	2,110	2,500	2,500
100-5.1535.52.3210	CELL PHONES	8,866	96,000	130,800
100-5.1535.52.3220	NETWORK/TELEPHONE	88,933	52,200	42,600
100-5.1535.52.3221	NETWORK/TELEPHONES-City	-	-	-
100-5.1535.52.3222	NETWORK/TELEPHONES-Fire	-	-	-
100-5.1535.52.3223	NETWORK/TELEPHONES-P.S./	-	-	-
100-5.1535.52.3224	NETWORK/TELEPHONES PW FA	-	-	-
100-5.1535.52.3225	NETWORK/TELEPHONES CT SVC	-	-	-
100-5.1535.52.3226	NETWORK/TELEPHONE PROB SVC	-	-	-
100-5.1535.52.3227	TELEPHONES-Water Plant	-	-	-
100-5.1535.52.3229	TELEPHONES-WELCOME CENTE	-	-	-
100-5.1535.52.3230	NETWORK/TELEPHONES Avalon FS	-	-	-
100-5.1535.52.3500	TRAVEL	2,505	7,200	7,200
100-5.1535.52.3600	DUES & FEES	-	-	-
100-5.1535.52.3700	EDUCATION & TRAINING	1,346	2,000	2,000
100-5.1535.52.3851	CONTRACTED SERVICES-City Hall	41,353	30,100	15,000
100-5.1535.52.3852	CONTRACTED SERVICES-Fire	-	-	-
100-5.1535.52.3853	CONTRACTED SERVICES-PSBI	-	-	-
100-5.1535.52.3854	CONTRACTED SERVICES-PUBL	-	-	-
100-5.1535.52.3855	CONTRACTS & FEES	9,900	30,000	-
100-5.1535.52.3856	CONTRACTED SERVICES_Court	-	-	15,000
100-5.1535.52.3857	CONTRACTED SERVICES_Prob	303	-	-
100-5.1535.52.3858	CONTRACTED SERVICES-WATER PL	-	-	-
100-5.1535.52.3860	CONTRACTED SERVICES-Main St	-	-	-
100-5.1535.52.3861	CONTRACTED SERVICES-Avalon	-	-	-
TOTAL PURCHASED/CONTRACT SERV		434,231	558,404	687,044
SUPPLIES		ACTUAL	BUDGET	BUDGET
100-5.1535.53.1105	OFFICE SUPPLIES	583	1,000	1,000
100-5.1535.53.1160	OPERATING SUPPLIES	42	1,500	1,500
100-5.1535.53.1400	BOOKS & PERIODICALS	-	-	-
100-5.1535.53.1600	SMALL EQUIPMENT	1,602	2,000	2,000
TOTAL SUPPLIES		2,228	4,500	4,500
MACHINERY & EQUIPMENT				
100-5.1535.54.2400	COMPUTERS	54,954	53,200	53,200
100-5.1535.54.2401	PURCHASE XP COMPUTERS	-	-	-
100-5.1535.54.2599	CAPITAL OUTLAY	126,471	50,848	10,000
TOTAL MACHINERY & EQUIPMENT		181,425	104,048	63,200
TOTAL IT		892,155	950,395	1,052,466



McDONOUGH

G E O R G I A

HUMAN *Resources*

ACCOMPLISHMENTS

- Completed scanning all personnel files into LaserFiche as well as other important HR documents.
- Reduced health benefits renewal from 29% to 11.47% and continued employees' payroll deductions at same rate.
- Completed and submitted GMA Annual Retirement Census.
- Completed GASB75 report and submitted to auditor.
- Completed annual MVRs on all employees who operate city vehicles.
- Offered annual free flu shots to employees.
- Implemented new FFCRA COVID law as well as documented all employee positive COVID cases and exposures.

GOALS

- Purchase and implement a time and attendance payroll program for all departments.
- Purchase and implement a module that will allow employees online access to their paystubs and W-2s.
- Implement paperless new employee orientation.
- Purchase and implement a program for employment applications to be submitted online.
- Schedule biometric screenings for employees.
- Proposal and adoption of changes to Salary Schedule and specific position grades.
- Continue to promote the Motivate Me Program and encourage employees to continue healthy habits.

CITY OF MCDONOUGH PERSONNEL SUMMARY				
	FY 21		FY 22	
	Actual Positions		Posposed Positions	
	Full-time	Part-time	Full-time	time
Governing Body				
Executive Asst	1		1	
Mayor		1		1
Council members		6		6
CITY ADMINISTRATION				
City Administrator office	2		2	
Museum Attendant	1	1	1	1
Museum Manager		1		1
CITY CLERK				
City Clerk	2		3	
ACCOUNTING				
Finance	2		2	
Payroll and Payables	2		2	
Occupational Tax	1		1	
INFORMATION TECHNOLOGY				
Information Technology	3		3	
HUMAN RESOURCES (100-1510)				
Human Resources	2		2	
POLICE DEPT ADMIN (100-3210)				
Administrative	7		7	1
CID	8		8	
Uniform Patrol	47		47	
Court	6	5	6	5
Probation	3		3	
FIRE (100-3520)				
Fire	35	5	36	5
Inspections	2		2	
PUBLIC WORKS (100-4210)				
Streets	14	1	14	1
Parks	3		3	
Water Distribution	13		14	
Stormwater	5		4	
Sanitation	2		2	
Wastewater Plant	7		7	
Water Plant	8		8	
COMMUNITY DEV				
Planning and Zoning	3		3	
Building	4		5	
Code Enforcement	3		4	
Main Street (100-7540)				
Main Street	3	2	3	2
TOTAL PERSONNEL	189	22	193	23

POSITION GRADE CHANGE PROPOSAL 2021-2022

Position Title	Current Grade		Proposed Grade	
Assistant Court Clerk	60	\$ 25,742.60	62	\$ 28,381.22
Customer Service Rep	60	\$ 25,742.60	62	\$ 28,381.22
Records Clerk	61	\$ 27,029.73	63	\$ 29,800.28
Deputy Court Clerk	62	\$ 28,381.22	65	\$ 32,854.80
Crew Worker - Water Dist.	62	\$ 28,381.22	63	\$ 29,800.28
Crew Worker - Stormwater	62	\$ 28,381.22	63	\$ 29,800.28
Water/Wastewater Plant Operator - uncertified	62	\$ 28,381.22	63	\$ 29,800.28
Water/Wastewater Plant Operator III	63	\$ 29,800.28	64	\$ 31,290.29
Crew Leader	63	\$ 29,800.28	64	\$ 31,290.29
Accounting Clerk	63	\$ 29,800.28	66	\$ 34,497.54
Probation Officer	64	\$ 31,290.29	66	\$ 34,497.54
Senior Customer Service Rep	64	\$ 31,290.29	66	\$ 34,497.54
Senior Utility Billing Clerk	64	\$ 31,290.29	67	\$ 36,222.42
Permit Coordinator	65	\$ 32,854.80	66	\$ 34,497.54
Occupational Tax Clerk	65	\$ 32,854.80	66	\$ 34,497.54
Human Resources Specialist	65	\$ 32,854.80	66	\$ 34,497.54
Water/Wastewater Plant Operator II	65	\$ 32,854.80	66	\$ 34,497.54
Building Inspector	66	\$ 34,497.54	68	\$ 38,033.54
Code Enforcement Officer	66	\$ 34,497.54	67	\$ 36,222.42
Senior Probation Officer	66	\$ 34,497.54	67	\$ 36,222.42
Municipal Court Administrator (name change from Court Services Administrator)	67	\$ 36,222.42	75.5	\$ 55,660.80
Main Street Manager	67	\$ 36,222.42	71.5	\$ 45,219.20
Planner	67	\$ 36,222.42	75	\$ 53,517.01
Foreman - Water Dist and Stormwater	68	\$ 38,033.54	69	\$ 39,935.22
Water/Wastewater Plant Operator I	68	\$ 38,033.54	69	\$ 39,935.22
Water Lab Analyst Manager	68	\$ 38,033.54	69	\$ 39,935.22
Water Plant Maintenance Manager	68	\$ 38,033.54	69	\$ 39,935.22
Public Works Supervisor (and water)	70	\$ 41,931.98	71.5	\$ 45,219.20
Accountant	70	\$ 41,931.98	72	\$ 46,230.01
Network Administrator	70	\$ 41,931.98	75	\$ 53,517.01
Storm Water Engineer	72	\$ 46,230.01	75	\$ 53,517.01
Projects Manager	72	\$ 46,230.01	75	\$ 53,517.01
Wasterwater Plant Manager	73	\$ 48,541.51	75.5	\$ 55,660.80
Water Plant Manager	73	\$ 48,541.51	75.5	\$ 55,660.80
Building Official	74	\$ 50,968.59	76	\$ 56,192.87
Assistant Finance Director (Adding a title)			79	\$ 65,050.27
Human Resources Director	79	\$ 65,050.27	82	\$ 75,303.81
Information Technology Director	79	\$ 65,050.27	82	\$ 75,303.81
Community Development Director	79	\$ 65,050.27	84	\$ 83,022.45
Deputy City Administrator	79	\$ 65,050.27	84	\$ 83,022.45
Public Works Director	79	\$ 65,050.27	84	\$ 83,022.45
Finance Director	79	\$ 65,050.27	85	\$ 87,173.58
Fire Chief	81	\$ 71,717.92	85	\$ 87,173.58
City Attorney/Solicitor	85	\$ 87,173.58	86	\$ 91,352.26
Police Chief	81	\$ 71,717.92	86	\$ 91,352.26
City Administrator	83	\$ 79,069.00	92	\$ 122,661.98

CITY OF MCDONOUGH
Classification and Compensation Plan
Effective 7/1/2021 PROPOSED

Grade	Job Title	Hourly	Minimum	Maximum
55			\$20,170.00	\$32,403.11
56	Traffic Safety/Meter Attendant	\$ 10.19	\$21,178.50	\$34,023.27
57	Driver Meter Reader Receptionist	\$ 10.69	\$22,237.43	\$35,724.43
58	Process Control Specialist Apprentice	\$ 11.23	\$23,349.30	\$37,510.65
59		\$ 11.79	\$24,516.76	\$39,386.18
60	Tourism Coordinator	\$ 12.38	\$25,742.60	\$41,355.49
61	Administrative Assistant I Public Works Laborer	\$ 13.00	\$27,029.73	\$43,423.27
62	Accounts Payable Specialist Assistant Court Clerk Biosolids Operator Customer Service Representative Museum Attendant	\$ 13.65	\$28,381.22	\$45,594.43
63	Crew Worker, Water & Sewer Distribution Crew Worker, Stormwater Records Clerk Water/Wastewater Plant Operator - uncertified	\$ 14.33	\$29,800.28	\$47,874.15
64	Administrative Assistant II Crew Leader Office Manager Open Records Request Clerk/Admin Asst Process Control Specialist School Crossing Guard Senior Bookkeeper Water/Wastewater Plant Operator III	\$ 15.05	\$31,290.29	\$50,267.86
65	Assistant City Clerk Deputy Court Clerk Court Supervisor Equipment Maintenance Equipment Operator Event Planner	\$ 15.79	\$32,854.80	\$52,781.25
66	Accounting Clerk Executive Assistant Foreman - Public Works Human Resources Specialist Maintenance Mechanic Occupation Tax Clerk Permit Coordinator	\$ 16.59	\$34,497.54	\$55,420.31

CITY OF MCDONOUGH
Classification and Compensation Plan
Effective 7/1/2021 PROPOSED

Grade	Job Title	Hourly	Minimum	Maximum
	Probation Officer Senior Customer Service Representative Water/Wastewater Plant Operator II			
67	Code Enforcement Officer Firefighter/First Responder Media Relations Specialist Senior Probation Officer Senior Utility Billing Clerk Utility Inspector	\$ 17.42	\$36,222.42	\$58,191.33
68	Bailiff - POST certified Building Inspector GIS Analyst Plan/Development Reviewer I	\$ 18.29	\$38,033.54	\$61,100.90
69	Crime Scene Tech Foreman - Water Distribution Foreman - Stormwater Grant Writer Help Desk IT Technician Lab Analyst Manager Maintenance Manager Water/Wastewater Plant Operator I	\$ 19.20	\$39,935.22	\$64,155.94
69.5	Firefighter/EMT or AEMT	\$ 19.68	\$40,934.40	\$65,759.84
70	Assistant to the City Administrator Budget Analyst Event Coordinator Fire Sergeant Museum Manager	\$ 20.16	\$41,931.98	\$67,363.74
70.5	Firefighter/Paramedic Patrol Officer	\$ 20.66	\$42,980.28	\$68,698.47
71		\$ 21.17	\$44,028.58	\$70,731.93
71.5	Main Street Manager Police Corporal Police Detective Public Works Supervisor	\$ 21.74	\$45,219.20	\$72,289.68
72	Accountant Fire Inspector/Investigator	\$ 22.23	\$46,230.01	\$74,268.52
73	City Engineer Fire Lieutenant Police Sergeant	\$ 23.34	\$48,541.51	\$77,981.95

CITY OF MCDONOUGH
Classification and Compensation Plan
Effective 7/1/2021 PROPOSED

Grade	Job Title	Hourly	Minimum	Maximum
74			\$50,968.59	\$81,881.05
75	Assistant Public Works Director Storm Water Engineer Network Administrator Special Projects Manager Planner Police Lieutenant		\$53,517.01	\$85,975.10
75.5	Fire Captain Municipal Court Administrator Wastewater Plant Manager Water Plant Manager	\$ 26.76	\$55,660.80	\$89,414.00
76	Building Official		\$56,192.87	\$90,273.85
77	Chief Planner Police Captain		\$59,002.51	\$94,787.54
77.5	Battalion Chief		\$60,477.00	\$99,526.92
78			\$61,952.63	\$99,526.92
78.5	Police Major		\$63,728.58	\$102,512.73
79	Assistant Finance Director City Clerk		\$65,050.27	\$104,503.27
80	Deputy Fire Chief		\$68,302.78	\$107,115.85
81			\$71,717.92	\$109,728.41
82	Human Resources Director Information Technology Director		\$75,303.81	\$115,214.84
83			\$79,069.00	\$120,975.58
84	Community Development Director Deputy City Administrator Public Works Director		\$83,022.45	\$127,024.36
85	Finance Director Fire Chief		\$87,173.58	\$133,375.57
86	City Attorney/Solicitor		\$91,532.26	\$140,044.35

CITY OF MCDONOUGH
Classification and Compensation Plan
Effective 7/1/2021 PROPOSED

Grade	Job Title	Hourly	Minimum	Maximum
	Police Chief			
87			\$96,108.87	\$147,046.57
88			\$100,914.31	\$154,398.90
89			\$105,960.03	\$162,118.84
90			\$111,258.03	\$170,224.79
91			\$116,820.93	\$178,736.02
92	City Administrator		\$122,661.98	\$187,672.83
93			\$128,795.08	\$197,056.47



DEPARTMENT *Expenditures*

HUMAN RESOURCES		<u>2019-2020</u>	<u>2020-21</u>	<u>2021-2022</u>
PERSONAL SERVICES		ACTUAL	BUDGET	BUDGET
100-5.1540..51.1100	Regular Employees	117,762	120,419	116,429
100-5.1540..51.2100	Group Insurance	13,669	14,221	15,873
100-5.1540..51.2105	Group Self Insurance	48,179	55,000	-
100-5.1540..51.2110	Life Insurance	131	131	131
100-5.1540..51.2200	SOCIAL SEC (FICA) CONTRIB	6,835	7,466	7,219
100-5.1540..51.2300	Medicare Payable	1,598	1,746	1,688
100-5.1540..51.2400	Retirement Contributions	14,060	17,066	16,014
100-5.1540..51.2700	Workers Compensation	252	330	326
TOTAL PERSONAL SERVICES		202,487	216,379	157,680
PURCHASED/CONTRACT SERV				
100-5.1540.52.1205	Pre Employ Drug Screen Human Resources	-	-	-
100-5.1540..52.3210	Cell Phones	673	-	-
100-5.1540..52.3300	Advertising	-	250	250
100-5.1540..52.3310	Public Notices	-	250	250
100-5.1540..52.3500	Travel	783	1,850	1,850
100-5.1540..52.3600	Dues & Fees	292	309	309
100-5.1540..52.3700	Education and Training	959	4,145	4,145
100-5.1540..52.3855	Contracts and Fees	15,624	21,050	19,050
100-5.1540..52.3970	Postage	-	250	250
100-5.1540..52.5160	Health and Wellness Program	(56)	15,000	15,000
TOTAL PURCHASED/CONTRACT SERV		18,275	43,104	41,104
SUPPLIES				
100-5.1540..53.1105	Office Supplies	1,677	3,000	2,000
100-5.1540..53.1400	Books and Periodicals	-	500	500
100-5.1540..53.1729	Other Events	289	750	750
TOTAL SUPPLIES		1,966	4,250	3,250
TOTAL HUMAN RESOURCES		222,728	263,733	202,034

MUNICIPAL COURT & Probation



MISSION STATEMENT

Our mission is to insure that due process of law and fundamental fairness are afforded to all who appear before the Court, for all who may need records from our Court and anyone and everyone who may need our services.

Our primary purpose, like many other trial courts, is to afford an impartial forum for the adjudication of disputes. For municipal court said disputes involve misdemeanor criminal cases, traffic cases and city code cases.

Our City provides an impeccable court facility allowing court appointed attorneys and private attorneys a private conference room to conference and advise clients. Trained staff insure citizens and personnel are safe when entering and remaining in our courthouse.

We see our role, as a member of our esteemed Judicial System, to provide the highest quality service to the public and the City of McDonough.

In this endeavor, we believe our objective, as members of our judicial system, to provide the highest quality service to the public and our City. Court staff is dedicated to providing an environment that instills confidence in, and respect for, our Court, our City and our Judicial System.

CUSTOMER SERVICE IS AND WILL ALWAYS BE GIVEN OUR HIGHEST PRIORITY.

ACCOMPLISHMENTS

- Complete revamp and re-design of courthouse and court administration to comply with Justice Melton's Covid-19 Protocols for Courts.

GOALS

- Maintain CPR training for all court personnel.
- Build and Disperse First Aid Kits for Admin office, Courtroom, Court Holding Cell Area, Bailiff's Station, Prosecutor's Office and Probation Office. Kits to include Tourniquets to comply with Stop the Bleed Training.
- Develop and administer staff training to improve customer service skills.
- Provide high caliber, citizen deserving and City proud information for all citizens having interaction with our Court.
- Work with City Technology Staff to improve court technology for staff to better serve our City by enhancing staff performance and organization.
- Diversity Training too include: Awareness, understanding in an effort to provide a welcoming environment for all persons.
- Develop and implement improved communication training with a focus on consistent and timely communication. (Possible use of Microsoft Teams open chat for consistent and fluid communication throughout the work day.)



DEPARTMENT *Expenditures*

MUNICIPAL COURT		<u>2019-2020</u>	<u>2020-21</u>	<u>2021-2022</u>
PERSONAL SERVICES		ACTUAL	BUDGET	BUDGET
100-5.2650.51.1100	REGULAR EMPLOYEES	249,812	251,193	197,425
100-5.2650.51.1160	PART TIME	42,209	125,592	125,801
100-5.2650.51.1300	OVERTIME	1,574	1,500	2,000
100-5.2650.51.2100	GROUP INSURANCE	100,531	66,743	74,446
100-5.2650.51.2110	LIFE INSURANCE	246	246	246
100-5.2650.51.2200	SOCIAL SEC (FICA) CONTRIB	16,950	23,454	20,164
100-5.2650.51.2300	MEDICARE PAYABLE	3,964	5,485	4,716
100-5.2650.51.2400	RETIREMENT CONTRIBUTIONS	35,855	31,817	27,342
100-5.2650.51.2700	WORKER'S COMPENSATION	8,734	10,519	6,900
TOTAL PERSONAL SERVICES		459,875	516,549	459,040
PURCHASED/CONTRACT SERV				
100-5.2650.52.1205	PRE EMPLOY DRUG SCREEN Muni	267	1,600	1,600
100-5.2650.52.2210	AUTO/TRUCK-REPAIRS & MAINT	796	3,000	3,000
100-5.2650.52.2220	COMPUTER REPAIRS/MAINT	-	-	-
100-5.2650.52.2221	COURT SOFTWARE SOLUTIONS	-	-	-
100-5.2650.52.2240	BLDG REPAIRS AND MAINT	8,929	15,500	18,000
100-5.2650.52.2250	OTHER EQUIP REPAIR/MAINT	-	1,000	1,000
100-5.2650.52.2310	RENTAL OF LAND/BLDG	-	-	-
100-5.2650.52.3210	CELL PHONES	1,271	-	-
100-5.2650.52.3220	TELEPHONE	-	-	-
100-5.2650.52.3310	PUBLIC NOTICES	25	600	600
100-5.2650.52.3500	TRAVEL	205	5,010	5,010
100-5.2650.52.3600	DUES & FEES	-	400	400
100-5.2650.52.3700	EDUCATION & TRAINING	608	6,345	6,345
100-5.2650.52.3850	CONTRACT LABOR	99,206	179,050	181,050
100-5.2650.52.3855	CONTRACTS AND FEES	11,359	14,384	12,000
100-5.2650.52.3970	POSTAGE	1,955	4,060	4,060
TOTAL PURCHASED/CONTRACT SERV		124,621	230,949	233,065
SUPPLIES		ACTUAL	BUDGET	BUDGET
100-5.2650.53.1105	OFFICE SUPPLIES	3,477	7,000	7,000
100-5.2650.53.1110	COMPUTER SUPPLIES	-	-	-
100-5.2650.53.1160	OPERATING SUPPLIES	2,180	9,250	5,000
100-5.2650.53.1270	ENERGY-GASOLINE/DIESEL	1,055	2,220	2,000
100-5.2650.53.1280	UTILITIES	32,212	31,200	32,500
100-5.2650.53.1600	SMALL EQUIPMENT	-	2,250	2,250
100-5.2650.53.1785	UNIFORMS	531	7,250	7,250
100-5.2650.53.1795	MISCELLANEOUS	260	800	-
TOTAL SUPPLIES		39,715	59,970	56,000
MACHINERY & EQUIPMENT				
100-5.2650.54.2300	FURNITURE & FIXTURES	-	500	500
TOTAL MACHINERY & EQUIPMENT		-	500	500
PAYMENTS TO OTHERS				
100-5.2650.57.2100	GA CRIME VICTIMS	300	630	630
100-5.2650.57.2110	VICTIMS ASSISTANCE FUND	34,281	35,000	35,000
100-5.2650.57.2111	VICTIMS COMP/PROB. FEES	-	-	-
100-5.2650.57.2115	DRUG ABUSE TREATMENT & E	6,058	7,500	7,500
100-5.2650.57.2116	DRIVER ED & TRAINING FUN	8,048	8,350	8,350
100-5.2650.57.2120	P.O.A.B.	39,150	40,080	40,080
100-5.2650.57.2125	POPIDF-B	67,744	65,000	45,000
100-5.2650.57.2130	PROSECUTORS TRAINING FUND	58,876	62,100	40,000
100-5.2650.57.2145	COUNTY JAIL FUND	68,148	64,080	64,080
100-5.2650.57.2150	SPINAL INJURY TRUST FUND	2,465	4,020	4,020
100-5.2650.57.3010	BANK CHARGES	-	-	-
TOTAL PAYMENTS TO OTHERS		285,069	286,760	244,660
TOTAL MUNICIPAL COURT		909,280	1,094,728	993,265



DEPARTMENT *Expenditures*

PROBATION SERVICES		2019-2020	2020-21	2021-2022
PERSONAL SERVICES		ACTUAL	BUDGET	BUDGET
100-5.2660.51.1100	REGULAR EMPLOYEES	134,260	138,724	142,871
100-5.2660.51.1300	OVERTIME	48	500	500
100-5.2660.51.2100	GROUP INSURANCE	42,865	44,661	50,150
100-5.2660.51.2110	LIFE INSURANCE	131	131	131
100-5.2660.51.2200	SOCIAL SEC (FICA) CONTRIB	7,459	8,632	8,889
100-5.2660.51.2300	MEDICARE PAYABLE	1,744	2,019	2,079
100-5.2660.51.2400	RETIREMENT CONTRIBUTIONS	17,058	20,044	20,044
100-5.2660.51.2700	WORKER'S COMPENSATION	5,267	6,674	6,874
TOTAL PERSONAL SERVICES		208,831	221,385	231,538
PURCHASED/CONTRACT SERV				
100-5.2660.52.1205	PRE EMPLY DRUG SCREEN-P	-	540	540
100-5.2660.52.2240	BLDG REPAIRS AND MAINT	-	600	600
100-5.2660.52.3210	CELLPHONES	180		-
100-5.2660.52.3500	TRAVEL	749	2,150	2,150
100-5.2660.52.3600	DUES AND FEES	52	375	375
100-5.2660.52.3700	EDUCATION & TRAINING	-	1,050	1,050
100-5.2660.52.3710	TRAINING MATERIALS	-	150	150
100-5.2660.52.3855	CONTRACTS AND FEES	-	250	
100-5.2660.52.3970	POSTAGE	-	250	250
TOTAL PURCHASED/CONTRACT SERV		980	5,365	5,115
SUPPLIES				
100-5.2660.53.1105	OFFICE SUPPLIES	1,079	3,200	2,000
100-5.2660.53.1110	COMPUTER SUPPLIES	-	-	
100-5.2660.53.1160	OPERATING SUPPLIES	2,020	7,800	5,000
100-5.2660.53.1280	UTILITIES	-	-	
100-5.2660.53.1600	SMALL EQUIPMENT	-	800	
100-5.2660.53.1785	UNIFORMS	-	1,500	1,500
100-5.2660.53.1795	MISCELLANEOUS	-	-	
TOTAL SUPPLIES		3,099	13,300	8,500
MACHINERY & EQUIPMENT				
100-5.2660.54.2300	FURNITURE & FIXTURES	-	400	400
TOTAL MACHINERY & EQUIPMENT		-	400	400
PAYMENTS TO OTHERS				
100-5.2660.57.2111	VICTIMS COMP/PROBATION F	21,605	37,200	37,200
TOTAL PAYMENTS TO OTHERS		21,605	37,200	37,200
TOTAL PROBATION SERVICES		234,516	277,650	282,753

POLICE *Department*



MISSION STATEMENT

The City of McDonough Police Services Department maintains responsibility for all law enforcement activities within the City limits by providing a dedicated force of diligent and effective personnel who work to protect the rights and safety of residents and visitors of this fair City.

VISION STATEMENT

To maintain progressive inventories of growth, technical applications, and geographic change factors that influence public safety, and quality of life issues affecting business and residential populations in McDonough.



WHAT WE DO

The McDonough Police Department delivers a wide variety of excellence police services to the citizens 24 hours a day seven days. We answer 911 calls for service, patrol neighborhoods, conduct business checks, and attend Home Owners Association Meetings. We also are sworn to enforce State, Federal, and local City Ordinances. We conduct investigations on reported illegal activities. We also make arrest of those who violate the law.

We here at the McDonough Police Department are ever changing each day to become better than yesterday. Our agency is always searching for new methods to ensure the citizens of McDonough are safe. In today's society, transparency is an important key to success. Being accountable to gain the public's trust is always number one.

OPPORTUNITIES

The McDonough Police Department greatest quality is education. Educating our officers not only makes them a better public servant, but it provides quality service at a high regard. We will continue to make McDonough Police the best department around.

ACCOMPLISHMENTS

- Completed all POST requirements as an agency departmental wide.
- Completed training on calls for Police Reform.
- Re-Certified for State Certification in 2020.
- Replaced body cameras in budget FY 2020.
- Responded to 20,200 dispatched calls.
- Documented 51,753 officer self-initiated calls.

GOALS

- Carry on our trust with the citizens of McDonough, in developing an even stronger, clear, trusting connection by talking about quality of life matters and providing crime deterrence technics.
- ⇒ Continue the patrol of residence while home owners are away. Create inner residential neighborhood check for home.
- ⇒ Educate the citizens during HOA meetings on how we preform our jobs daily.
- ⇒ Continue to implement a police citizen presence by having officer(s) conduct patrols on bicycles.
- ⇒ Create programs such as “Coffee with a Cop”, “Day with a Cop”, and “Shop with a Cop” programs. Have local businesses owners aboard.
- Create a plan for selected supervisors to have the ability to step into an Incident Command during a planned or unplanned event.
- ⇒ Know the layout of the Command Vehicle and understand major components such as radios and surveillance system.
- ⇒ Who should be notified first in the event a major disaster should occur.
- Involve Uniform Patrol Officers in a recruiting plan to attract new hires.
- ⇒ Display billboards and advertisement via television with the help of outfitted officers and their assigned patrol units.
- ⇒ Have handout material for officers to give to the public illustrating the McDonough Police Department’s intent.

STRATEGIC GOALS 2022

Improve Quality of Life

- Create events with the communities within the city.
- Implement a survey to be given out while line officers are on dispatched calls.
- Publish a quality of life tip sheet on a regular basis.

Efficiency and Effectiveness of the Department

- Plan for increased staffing based on workload.
- Evaluate call times based on staffing levels.
- Analyze and implement workload for Uniform Patrol Division

Impact Employee Satisfaction

- Continue to educate employees.
- Communicate with front line employees.
- Create a mid-level supervisor collaboration process.



DEPARTMENT *Expenditures*

TRAFFIC ADMINISTRATION		2019-2020	2020-21	2021-2022
PERSONAL SERVICES		ACTUAL	BUDGET	BUDGET
100-5.3210.51.1100	REGULAR SALARIES	326,968	314,831	332,014
100-5.3210.51.1160	PART TIME			15,652
100-5.3210.51.1300	OVERTIME	805	1,200	1,200
100-5.3210.51.2100	GROUP INSURANCE	65,478	70,520	61,749
100-5.3210.51.2110	LIFE INSURANCE	315	348	348
100-5.3210.51.2200	SOCIAL SEC (FICA) CONTRIB	18,763	19,594	21,630
100-5.3210.51.2300	MEDICARE PAYABLE	4,388	4,582	5,059
100-5.3210.51.2400	RETIREMENT CONTRIBUTIONS	35,365	44,819	46,962
100-5.3210.51.2700	WORKER'S COMPENSATION	5,840	6,775	7,615
TOTAL PERSONAL SERVICES		457,923	462,669	492,229
PURCHASED/CONTRACT SERV				
100-5.3210.52.1205	PRE-EMPLOYMENT DRUG SCREEN	-	-	-
100-5.3210.52.2210	AUTO/TRUCK-REPAIRS	-	-	-
100-5.3210.52.2230	RADIO REPAIRS MAINT	-	-	-
100-5.3210.52.2240	BUILDING REPAIRS AND MAINT	23,058	24,150	20,000
100-5.3210.52.2250	OTHER EQUIP REP/MAINT	2,199	3,700	3,700
100-5.3210.52.3210	CELL PHONES	34,189	-	-
100-5.3210.52.3310	PUBLIC NOTICES	-	1,000	1,000
100-5.3210.52.3400	PRINTING AND BINDING	2,815	2,650	3,508
100-5.3210.52.3500	TRAVEL	4,171	7,920	6,250
100-5.3210.52.3600	DUES AND FEES	2,043	2,755	3,260
100-5.3210.52.3700	EDUCATION AND TRAINING	1,670	13,650	9,390
100-5.3210.52.3850	CONTRACT LABOR	270	625	610
100-5.3210.52.3855	CONTRACTS AND FEES	37,404	53,876	38,034
100-5.3210.52.3970	POSTAGE	1,293	1,500	2,000
TOTAL PURCHASED/CONTRACT SERV		109,111	111,826	87,752
TRAFFIC ADMINISTRATION (continued)				
SUPPLIES		ACTUAL	BUDGET	BUDGET
100-5.3210.53.1105	OFFICE SUPPLIES	3,758	7,500	7,500
100-5.3210.53.1160	OPERATING SUPPLIES	-	-	-
100-5.3210.53.1165	PROMOTIONS	162	2,000	2,000
100-5.3210.53.1170	SIGNS	645	700	1,050
100-5.3210.53.1270	ENERGY-GASOLINE/DIESEL	132,778	120,000	120,000
100-5.3210.53.1280	UTILITIES	25,499	31,800	31,800
100-5.3210.53.1600	SMALL EQUIPMENT	-	-	-
100-5.3210.53.1785	UNIFORMS	46,730	61,600	64,800
100-5.3210.53.1795	MISCELLANEOUS	679	800	800
100-5.3210.53.1798	TIRES	10,454	15,660	20,420
TOTAL SUPPLIES		220,706	240,060	248,370
MACHINERY & EQUIPMENT				
100-5.3210.54	FURNITURE & FIXTURES	3,717	5,000	2,640
100-5.3210.54.2599	CAPITAL OUTLAY	-	-	-
TOTAL MACHINERY & EQUIPMENT		3,717	5,000	2,640
TOTAL POLICE ADMINISTRATION		791,457	819,555	830,991



DEPARTMENT *Expenditures*

CRIMINAL INVESTIGATIONS		2019-2020	2020-21	2021-2022
PERSONAL SERVICES		ACTUAL	BUDGET	BUDGET
100-5.3221.51.1100	REGULAR SALARIES	449,250	470,575	483,813
100-5.3221.51.1300	OVERTIME	8,537	7,500	7,500
100-5.3221.51.2100	GROUP INSURANCE	118,630	141,662	159,906
100-5.3221.51.2110	LIFE INSURANCE	312	348	348
100-5.3221.51.2200	SOCIAL SEC (FICA) CONTRIB	25,918	29,641	30,461
100-5.3221.51.2300	MEDICARE PAYABLE	6,061	6,932	7,124
100-5.3221.51.2400	RETIREMENT CONTRIBUTIONS	53,648	64,357	66,276
100-5.3221.51.2700	WORKER'S COMPENSATION	17,818	23,000	23,637
TOTAL PERSONAL SERVICES		680,173	744,015	779,065
PURCHASED/CONTRACT SERV				
100-5.3221.52.3850	CONTRACTED SERVICES	-	-	-
100-5.3221.52.3855	CONTRACTS AND FEES	8,263	13,043	-
100-5.3221.52.4001	INVESTIGATIVE ACCT (CID)	-	100	1,800
TOTAL PURCHASED/CONTRACT SERV		8,263	13,143	1,800
SUPPLIES				
100-5.3221.53.1105	OFFICE SUPPLIES	2,447	5,010	5,250
100-5.3221.53.1160	OPERATING SUPPLIES	2,367	6,784	6,784
TOTAL SUPPLIES		4,814	11,794	12,034
TOTAL CRIMINAL INVESTIGATIONS		693,250	768,952	792,899

TRAFFIC CONTROL		2019-2020	2020-21	2021-2022
PERSONAL SERVICES		ACTUAL	BUDGET	BUDGET
100-5.3230.51.1100	REGULAR EMPLOYEES	2,397,668	2,630,842	2,717,376
100-5.3230.51.1300	OVERTIME	63,442	55,000	55,000
100-5.3230.51.2100	GROUP INSURANCE	541,351	601,642	691,072
100-5.3230.51.2110	LIFE INSURANCE	1,580	2,045	2,045
100-5.3230.51.2200	SOCIAL SEC (FICA) CONTRIB	142,372	166,642	171,887
100-5.3230.51.2300	MEDICARE PAYABLE	33,297	38,945	40,199
100-5.3230.51.2400	RETIREMENT CONTRIBUTIONS	309,885	366,283	383,448
100-5.3230.51.2700	WORKER'S COMPENSATION	103,428	129,416	121,867
TOTAL PERSONAL SERVICES		3,593,023	3,990,815	4,182,894
PURCHASED/CONTRACT SERV				
100-5.3230.52.1205	PRE EMPLOY DRUG SCREEN P	3,925	8,475	8,475
100-5.3230.52.2210	AUTO/TRUCK-REPAIRS & MAINT	49,690	51,000	50,000
100-5.3230.52.2220	COMPUTER REPAIRS/MAINTENANCE	-	-	-
100-5.3230.52.2230	RADIO REPAIRS AND MAINT	-	-	-
100-5.3230.52.2240	BLDG REPAIRS AND MAINT	-	-	-
100-5.3230.52.2250	OTHER EQUIP REPAIR/MAINT	-	-	-
100-5.3230.52.3210	CELL PHONES	-	-	-
100-5.3230.52.3220	TELEPHONE	-	-	-
100-5.3230.52.3310	PUBLIC NOTICES	-	-	-
100-5.3230.52.3400	PRINTING & BINDING	-	-	-
100-5.3230.52.3500	TRAVEL	-	-	-
100-5.3230.52.3600	DUES & FEES	-	-	-
100-5.3230.52.3700	EDUCATION & TRAINING	-	-	-
100-5.3230.52.3855	CONTRACTS AND FEES	-	-	-
100-5.3230.52.3970	POSTAGE	-	-	-
100-5.3230.52.3980	INVESTIGATIONS	-	-	-
TOTAL PURCHASED/CONTRACT SERV		53,615	59,475	58,475

TRAFFIC CONTROL (continued)		2019-2020	2020-21	2020-21
SUPPLIES		ACTUAL	ADOPTED	YTD
100-5.3230.53.1105	OFFICE SUPPLIES	134		-
100-5.3230.53.1110	COMPUTER SUPPLIES			
100-5.3230.53.1160	OPERATING SUPPLIES	6,290	9,673	8,000
100-5.3230.53.1170	SIGNS			
100-5.3230.53.1270	ENERGY-GASOLINE/DIESEL			
100-5.3230.53.1280	UTILITIES			
100-5.3230.53.1598	POLICE-COMP. UPDATE EXPE			
100-5.3230.53.1600	SMALL EQUIPMENT	70,369	132,332	132,803
100-5.3230.53.1785	UNIFORMS			
100-5.3230.53.1795	MISCELLANEOUS			
100-5.3230.53.1798	TIRES			
TOTAL SUPPLIES		76,793	142,005	140,803
MACHINERY & EQUIPMENT				
100-5.3230.54.2300	FURNITURE & FIXTURES	-	-	-
100-5.3230.54.2400	COMPUTERS	-	-	-
100-5.3230.54.2899	CAPITAL OUTLAY	359,296	181,840	-
TOTAL MACHINERY & EQUIPMENT		359,296	181,840	-
TOTAL TRAFFIC CONTROL		4,082,727	4,374,135	4,382,172



VISION STATEMENT

The Fire Department operates 24/7 - 365 providing a range of emergency and non-emergency services to the community and citizens we serve. Emergency services include fire, medical and rescue operations. Non-emergency services include fire prevention, education, investigations, Safe Kids Program, smoke and CO alarm programs, annual Boot Drives as well as a variation of other public services.

MISSION STATEMENT

is a progressive organization dedicated to the safety, security and wellbeing of the employees, the community and the citizens alike. We strive to provide a professional and competent service through growth, continuous training and risk reduction. We maintain a constant focus on evolutions in fire and emergency services, new information, methods and techniques in order to meet the needs of those we serve, maintain accountability and uphold the public's trust.

OPPORTUNITIES

The Fire Department's ability to employee and maintain quality personnel, the career matrix and the apparatus maintenance and replacement plan along with support from elected officials and City Administrator are among our assets. With these assets, the opportunities for growth, advancement and community support are continuous. Thus we plan ongoing growth and progression.

CHALLENGES

The Fire Department faced several challenges in 2020 and foresees some of these to proceed into 2021. One in particular is the COVID-19 Pandemic; it placed a hindrance on the day to day operations, especially for prevention and education. Another is limited staffing; call volume persistently increases, but due to station locations, design and size, there is restricted space for additional personnel. Our goal is to continue the highest level of services while providing a safe workplace and conditions for our personnel. Ongoing Automatic Aid and Mutual Aid Agreements remain in place.



Fire personnel participating in
Toy for Tots and Christmas
Toy Drive



ACCOMPLISHMENTS

- Completed a hiring process for Firefighter/EMT
- ⇒ Hired a full time Firefighter/EMT and a full time Firefighter/PMDC
- Completed a Lieutenant Promotional Process and established a list of qualified candidates for upcoming promotions
- Added positions for Battalion Chiefs and Shift Captains; awaiting appointments
- Updated Fire Department Standard Operating Guidelines
- Integrated apparatus iPad, laptop and CAD usage for Company Officers
- Equipped all frontline apparatus with ballistic gear (vests & helmets) for firefighter safety during civil unrest, active shooter, or any hostile incidents (GIRMA Safety Grant)
- Equipped all fire personnel with PGI high particulate hoods and masks (GIRMA Safety Grant)
- All fire personnel completed Active Shooter/ Rescue Task Force training
- Was awarded a FEMA Fire Prevention & Safety Grant
- ⇒ Received 750 Smoke/CO combination alarms and 160 Bed Shaker Alarms for Hearing/Vision impaired; Provided Helping hands 20 of each for assistance with disabled citizens
- Implemented a Narcan protocol and added Narcan to the BLS box on all front line apparatus to reduce the risk of death or disability from opioid overdose



GOALS

- Continue providing the highest level of service to the citizens of McDonough and Henry County
- Implement updated SDS and Automatic Aid protocols
- Improve and continue providing the fire safety education, Safe Kids, and public service programs
- Implement protocols and action plans for Alarm Blitzes and other means of providing and installing Smoke/CO and Bed Shaker Alarms (FEMA Grant)
- Continue growth and expand the command staff of the department to meet the needs of our community and personnel: (Operating Budget)
- ⇒ Appoint (3) Battalion Chiefs; Appoint (3) Shift Captains; Promote (3) Lieutenants
- ⇒ Create an Administrative Training Officer position and appoint the Training Officer
- ⇒ Strengthen in-house training curriculum to include current and additional certification classes
- ⇒ Hire (2) additional Firefighter/EMTs, (1) for the current vacancy, and (1) to fill the vacancy the Training Officer will leave
- ⇒ Complete planning and begin construction of Station 53 (SPLOST)
- ⇒ Include radio equipment, furnishings, appliances, apparatus and equipment (SPLOST)
- ⇒ Plan for future staffing, apparatus and equipment needs for the new station
- Purchase new aerial platform apparatus, and move (2004 Sutphen/Quint 51) to reserve status (SPLOST, impact fees, or operating budget)
- Begin CPR/AED/Stop the Bleed training program to personnel in all other city departments
- ⇒ Goal: Have 1/3 personnel in each department trained by end of fiscal year
- Continue enhancing our risk reduction measures for the employees, the community and the citizens





DEPARTMENT *Expenditures*

FIRE FIGHTING		2019-2020	2020-2021	2021-2022
PERSONAL SERVICES		ACTUAL	BUDGET	BUGET
100-5.3520.51.1100	REGULAR EMPLOYEES	1,802,850	2,055,459	2,257,462
100-5.3520.51.1160	PART TIME	48,528	80,541	80,541
100-5.3520.51.1300	OVERTIME	31,626	34,000	34,000
100-5.3520.51.1350	VOLUNTEERS	-	-	-
100-5.3520.51.2100	GROUP INSURANCE	429,676	493,499	600,068
100-5.3520.51.2108	FIREFIGHTER CANCER INSURANCE	5,868	5,500	5,500
100-5.3520.51.2110	LIFE INSURANCE	1,504	1,523	1,697
100-5.3520.51.2200	SOCIAL SEC (FICA) CONTRIB	108,143	139,534	152,058
100-5.3520.51.2300	MEDICARE PAYABLE	25,292	31,465	34,394
100-5.3520.51.2400	RETIREMENT CONTRIBUTIONS	209,786	262,017	288,549
100-5.3520.51.2700	WORKER'S COMPENSATION	43,929	59,745	65,247
TOTAL PERSONAL SERVICES		2,707,201	3,163,283	3,519,516
PURCHASED/CONTRACT SERV				
1+A727:874600-5.3520.52.1205	PRE EMPLOY DRUG SCREEN Fire	2,760	2,400	2,400
100-5.3520.52.2200	REPAIRS & MAINTENANCE	-	-	-
100-5.3520.52.2210	AUTO/TRUCK-REPAIRS & MAINT	60,504	38,300	42,200
100-5.3520.52.2230	RADIO REPAIRS AND MAINT	1,457	2,400	2,400
100-5.3520.52.2240	BLDG. REPAIRS & MAINTENANCE	22,863	26,400	38,000
100-5.3520.52.2250	OTHER EQUIP REPAIR/MAINT	4,255	8,230	10,730
100-5.3520.52.3210	CELL PHONES	6,873	-	-
100-5.3520.52.3320	TELEPHONE	-	-	-
100-5.3520.52.3310	PUBLIC NOTICES	-	125	125
100-5.3520.52.3500	TRAVEL	-	3,700	3,700
100-5.3520.52.3600	DUES & FEES	720	1,400	1,600
100-5.3520.52.3700	EDUCATION & TRAINING	8,561	12,000	12,000
100-5.3520.52.3710	TRAINING MATERIAL	-	1,000	1,000
100-5.3520.52.3855	CONTRACTS AND FEES	6,800	22,098	22,098
100-5.3520.52.3970	POSTAGE	-	100	100
100-5.3520.52.3980	INVESTIGATIONS	607	3,000	3,000
TOTAL PURCHASED/CONTRACT SERV		115,400	121,153	139,353
SUPPLIES				
100-5.3520.53.1105	OFFICE SUPPLIES	424	3,000	3,000
100-5.3520.53.1110	COMPUTER SUPPLIES	-	-	-
100-5.3520.53.1160	OPERATING SUPPLIES	15,998	16,400	18,765
100-5.3520.53.1175	FIRE PREV & SAFETY GRANT EXP	-	185,400	185,400
100-5.3520.53.1270	ENERGY-GASOLINE/DIESEL	22,519	28,200	28,200
100-5.3520.53.1280	UTILITIES	76,134	69,990	69,990
100-5.3520.53.1600	SMALL EQUIPMENT	49,887	57,200	43,000
100-5.3520.53.1785	UNIFORMS	53,489	55,200	55,200
100-5.3520.53.1795	MISCELLANEOUS	297	3,500	3,500
100-5.3520.53.1798	TIRES	10,600	10,700	10,700
TOTAL SUPPLIES		229,349	429,590	417,755
MACHINERY & EQUIPMENT				
100-5.3520.54.2300	FURNITURE & FIXTURES	2,515	14,950	14,950
100-5.3520.54.2500	EQUIPMENT	-	-	-
100-5.3520.54.2599	CAPITAL OUTLAY	-	-	-
TOTAL MACHINERY & EQUIPMENT		2,515	14,950	14,950
TOTAL FIRE FIGHTING		3,054,464	3,728,976	4,091,574



GOALS

- Put everything that concerns public works under one roof, Christmas decorations etc.
- Purchase of two new zero turn mowers
- Purchase of boom truck for installation of Christmas decorations
- Purchase of new weed eaters, back pack blowers, edgers, chainsaws, and pole saws
- Purchase of a quad cab lawn truck
- Purchase a new 4x4 crew cab truck for lawn service.
- Purchase a new golf cart or mule for the Geranium festival and for the dis golf course.



DEPARTMENT *Expenditures*

HIGHWAYS & STREETS		2019-2020	2020-21	2021-2022
PERSONAL SERVICES		ACTUAL	BUDGET	BUDGET
100-5.4210.51.1100	REGULAR EMPLOYEES	392,744	435,172	494,085
100-5.4210.51.1160	PART-TIME	8,582	14,976	14,976
100-5.4210.51.1300	OVERTIME	23,615	25,000	25,000
100-5.4210.51.2100	GROUP INSURANCE	120,415	145,508	172,226
100-5.4210.51.2110	LIFE INSURANCE	562	609	653
100-5.4210.51.2200	SOCIAL SEC (FICA) CONTRIB	24,175	29,459	33,112
100-5.4210.51.2300	MEDICARE PAYABLE	5,654	6,890	7,744
100-5.4210.51.2400	RETIREMENT CONTRIBUTIONS	55,543	54,300	70,602
100-5.4210.51.2700	WORKER'S COMPENSATION	37,691	48,174	41,554
TOTAL PERSONAL SERVICES		668,981	760,088	859,952
PURCHASED/CONTRACT SERV				
100-5.4210.52.1205	PRE EMPLOYMENT SCREEN HWYS/STREETS	905	1,500	1,000
100-5.4210.52.1209	MOSQUITO SPRAYING	-	6,000	6,000
100-5.4210.52.1250	ENGINEERING	-	-	-
100-5.4210.52.2200	REPAIRS & MAINTENANCE	-	-	-
100-5.4210.52.2210	AUTO/TRUCK-REPAIRS & MAI	19,730	19,500	20,000
100-5.4210.52.2220	COMPUTER REPAIRS/MAINT	-	-	-
100-5.4210.52.2240	BLD REPAIRS AND MAINT	4,198	2,500	2,500
100-5.4210.52.2250	OTHER EQUIP REPAIR/MAINT	15,264	15,445	15,000
100-5.4210.52.2320	RENTAL OF EQUIP & VEHICL	1,552	9,555	5,000
100-5.4210.52.3210	CELL PHONES	5,656	-	-
100-5.4210.52.3220	TELEPHONE	-	-	-
100-5.4210.52.3310	PUBLIC NOTICES	-	-	-
100-5.4210.52.3500	TRAVEL	-	-	-
100-5.4210.52.3600	DUES & FEES	-	-	-
100-5.4210.52.3700	EDUCATION & TRAINING	1,066	2,435	2,435
100-5.4210.52.3850	CONTRACT LABOR	141,057	152,000	142,400
100-5.4210.52.3855	CONTRACTS AND FEES	1,671	2,240	2,240
100-5.4210.52.9998	CONTIGENCIES	-	-	-
TOTAL PURCHASED/CONTRACT SERV		191,099	211,175	196,575
SUPPLIES				
100-5.4210.53.1100	GENERAL SUPPLIES & MAT	5,005	8,500	8,500
100-5.4210.53.1105	OFFICE SUPPLIES	849	800	800
100-5.4210.53.1160	OPERATING SUPPLIES	31,931	28,500	25,500
100-5.4210.53.1162	STREET REPAIR SUPPLIES	9,311	14,250	13,250
100-5.4210.53.1164	SIDEWALK REPAIR SUPPLIES	4,963	4,500	4,500
100-5.4210.53.1168	WINTER STORM SUPPLIES	-	3,000	3,000
100-5.4210.53.1169	COMMUNITY SERVICE SUPPLIES	-	-	-
100-5.4210.53.1170	SIGNS	6,418	11,000	8,000
100-5.4210.53.1180	DRAINAGE SUPPLIES	-	-	-
100-5.4210.53.1270	ENERGY-GASOLINE/DIESEL	21,772	35,000	30,000
100-5.4210.53.1280	UTILITIES	11,911	20,000	20,000
100-5.4210.53.1301	UTILITIES - STREET LIGHTS	326,840	342,000	350,967
100-5.4210.53.1302	UTILITIES - SUB DIV SEC LTS	-	-	-
100-5.4210.53.1303	TRAFFIC LIGHTS	1,783	3,240	3,000
100-5.4210.53.1600	SMALL EQUIPMENT	16,038	27,060	15,550
100-5.4210.53.1785	UNIFORMS	7,060	11,170	10,170
100-5.4210.53.1795	MISCELLANEOUS	-	-	-
100-5.4210.53.1797	LANDSCAPING	20,743	20,500	17,000
100-5.4210.53.1798	TIRES	7,408	5,500	5,500
TOTAL SUPPLIES		472,032	535,020	515,737
MACHINERY & EQUIPMENT				
100-5.4210.54.1400	BUILDINGS	10,880	-	-
100-5.4210.54.1404	PARKING LOT IMPROVEMENTS	-	-	-
100-5.4210.54.1408	SIDEWALKS, STREETS CDBG Grant	-	-	-
100-5.4210.54.2200	VEHICLES	-	-	80,000
100-5.4210.54.2599	CAPITAL OUTLAY	297,000	7,200	-
TOTAL MACHINERY & EQUIPMENT		307,880	7,200	80,000
TOTAL HIGHWAYS & STREETS		1,639,992	1,513,483	1,652,264



DEPARTMENT *Expenditures*

CEMETERY		2019-2020	2020-2021	2021-2022
PERSONAL SERVICES		ACTUAL	BUDGET	BUDGET
100-5.4950.51.1100	REGULAR EMPLOYEES	4,585		
100-5.4950.51.1300	OVERTIME	79		
100-5.4950.51.2100	GROUP INSURANCE	-		
100-5.4950.51.2110	LIFE INSURANCE	-		
100-5.4950.51.2200	SOCIAL SEC (FICA) CONTRIB	289		
100-5.4950.51.2300	MEDICARE PAYABLE	68		
100-5.4950.51.2400	RETIREMENT CONTRIBUTIONS	2,280	205	
100-5.4950.51.2700	WORKER'S COMPENSATION	693	622	
TOTAL PERSONAL SERVICES		7,993	827	-
PURCHASED/CONTRACT SERV				
100-5.4950.52.2200	REPAIRS AND MAINTENANCE	-	5,897	6,060
TOTAL PURCHASED/CONTRACT SERV		-	5,897	6,060
SUPPLIES				
100-5.4950.53.1160	OPERATING SUPPLIES	402	-	1,500
100-5.4950.53.1600	SMALL EQUIPMENT	-	592	1,200
TOTAL SUPPLIES		402	592	2,700
MACHINERY & EQUIPMENT				
100-5.4950.54.1245	CEMETERY IMPROVEMENTS	-	19,108	57,600
TOTAL MACHINERY & EQUIPMENT		-	19,108	57,600
TOTAL CEMETERY		8,395	26,424	66,360

PARK AREAS		2019-2020	2020-21	2021-2022
PERSONAL SERVICES		ACTUAL	BUDGET	BUDGET
100-5.6220.51.1100	REGULAR EMPLOYEES	77,967	88,875	102,567
100-5.6220.51.1300	OVERTIME	2,981	7,500	7,500
100-5.6220.51.2100	GROUP INSURANCE	39,753	50,131	56,652
100-5.6220.51.2110	LIFE INSURANCE	120	131	131
100-5.6220.51.2200	SOCIAL SEC (FICA) CONTRIB	4,246	5,976	6,641
100-5.6220.51.2300	MEDICARE PAYABLE	993	1,043	1,114
100-5.6220.51.2400	RETIREMENT CONTRIBUTIONS	11,559	12,746	14,302
100-5.6220.51.2700	WORKER'S COMPENSATION	2,290	2,763	2,888
TOTAL PERSONAL SERVICES		139,909	169,165	191,795
PURCHASED/CONTRACT SERV				
100-5.6220.52.1205	PRE EMPLOYMENT DRUG SCREEN	101	450	450
100-5.6220.52.1270	ENERGY/GASOLINE			
100-5.6220.52.2210	AUTO/TRUCK-REPAIRS & MAINT	3,338	4,950	4,950
100-5.6220.52.2240	BLDG REPAIRS AND MAINT	2,971	6,500	7,000
100-5.6220.52.2250	OTHER EQUIP REPAIR/MAINT	1,932	4,850	4,850
100-5.6220.52.3210	CELL PHONES	1,174	-	
100-5.6220.52.3850	CONTRACT LABOR	33,779	44,000	44,000
100-5.6220.52.3855	CONTRACTS AND FEES	5,134	37,010	41,150
TOTAL PURCHASED/CONTRACT SERV		48,430	97,760	102,400
SUPPLIES				
100-5.6220.53.1160	OPERATING SUPPLIES	20,520	15,000	18,000
100-5.6220.53.1270	GASOLINE/DEISEL	5,366	6,000	5,400
100-5.6220.53.1280	UTILITIES	77,391	130,000	100,000
100-5.6220.53.1600	SMALL EQUIPMENT	3,135	16,440	3,500
100-5.6220.53.1720	CHRISTMAS DECORATIONS	18,744	21,600	18,000
100-5.6220.53.1721	CHRISTMAS PARADE	-	1,500	1,500
100-5.6220.53.1729	OTHER EVENTS/GERANIUM FEST	-	4,000	4,000
100-5.6220.53.1785	UNIFORMS	1,136	2,465	2,465
100-5.6220.53.1798	TIRES	1,719	1,400	700
TOTAL SUPPLIES		128,011	198,405	153,565
MACHINERY & EQUIPMENT				
100-5.6220.54.1120	#4100-19 RECREATION TRAIL			
100-5.6220.54.1210	PARK IMPROVEMENTS	20,771	30,000	25,000
100-5.6220.54.1212	PARK IMPROVEMENTS-LHC GRANT			
100-5.6220.54.2200	VEHICLES			
100-5.6220.54.2599	CAPITAL OUTLAY			
TOTAL MACHINERY & EQUIPMENT		20,771	30,000	25,000
TOTAL PARK AREAS		337,120	495,330	472,760



DEPARTMENT *Expenditures*

540-SOLID WASTE

SOLID WASTE COLLECTION		2019-2020	2020-21	2021-2022
PERSONAL SERVICES		ACTUAL	BUDGET	BUDGET
540-5.4520.51.1100	REGULAR EMPLOYEES	66,623	66,178	75,952
540-5.4520.51.1300	OVERTIME	3,028	3,000	3,000
540-5.4520.51.2100	GROUP INSURANCE	25,329	26,415	29,496
540-5.4520.51.2110	LIFE INSURANCE	87	87	87
540-5.4520.51.2200	SOCIAL SEC (FICA) CONTRIB	3,816	4,289	4,758
540-5.4520.51.2300	MEDICARE PAYABLE	892	1,003	1,113
540-5.4520.51.2400	RETIREMENT CONTRIBUTIONS	9,848	9,549	10,646
540-5.4520.51.2700	WORKER'S COMPENSATION	5,781	7,207	6,501
TOTAL PERSONAL SERVICES		115,404	117,728	131,553
PURCHASED/CONTRACT SERV				
540-5.4520.52.1205	PRE EMPLOYMENT SCREEN		200	200
540-5.4520.52.2110	DISPOSAL		2,650	2,650
540-5.4520.52.2210	AUTO/TRUCK-REPAIRS & MAI	11,246	8,400	8,400
540-5.4520.52.2250	OTHER EQUIPMENT REPAIR	8,443	12,000	18,000
540-5.4520.52.3210	CELL PHONE	543		
540-5.4520.52.3850	CONTRACT LABOR	20,286	35,000	35,000
540-5.4520.52.3860	RESIDENTIAL SANITATION-CONTRACT	1,368,989	1,400,000	1,550,000
540-5.4520.52.3862	COMMERCIAL SANITATION-CONTRACT	981,773	985,000	1,160,000
TOTAL PURCHASED/CONTRACT SERV		2,391,280	2,443,250	2,774,250
SOLID WASTE COLLECTION				
SUPPLIES		ACTUAL	BUDGET	BUDGET
540-5.4520.53.1160	OFFICE SUPPLIES	868	800	1,000
540-5.4520.53.1270	ENERGY-GASOLINE/DIESEL	11,237	15,000	15,000
540-5.4520.53.1785	UNIFORMS	816	1,340	1,340
540-5.4520.53.1798	TIRES	3,478	3,500	3,500
TOTAL SUPPLIES		16,399	20,640	20,840
MACHINERY & EQUIPMENT				
540-5.4520.54.2500	EQUIPMENT	-	38,443	
540-5.4520.54.2599	CAPITAL OUTLAY			
TOTAL MACHINERY & EQUIPMENT		-	38,443	-
INDIRECT COST ALLOCATION				
540-5.4520.55.1000	INDIRECT COST ALLOCATION	55,431	69,290	70,757
540-5.4520.55.1710	INFORMATION TECH- COST ALLOC	8,600	8,600	36,725
TOTAL MACHINERY & EQUIPMENT		64,031	77,890	107,482
TOTAL SOLID WASTE COLLECTION		2,587,114	2,697,951	3,034,125



DEPARTMENT *Revenue*

CITY OF MCDONOUGH

540- SOLID WASTE

		<u>2019-2020</u>	<u>2020-2021</u>	<u>2021-2022</u>
		ACTUAL	BUDGET	BUDGET
CHARGES FOR SERVICES				
540-4.34-4101	RESIDENTIAL COLLECTIONS	\$ 1,384,862	\$ 1,450,000	\$ 1,700,000
540-4.34-4102	COMMERCIAL COLLECTIONS	\$ 180,426	\$ 195,000	\$ 240,000
540-4.34-4103	DUMPSTER COLLECTIONS	\$ 754,530	\$ 600,000	\$ 1,036,000
TOTAL CHARGES OF SERVICE		2,319,818	2,245,000	\$ 2,976,000
		<u>2019-2020</u>	<u>2020-2021</u>	<u>2021-2022</u>
		ACTUAL	BUDGET	BUDGET
MISCELLANEOUS				
540-4.38.9090	MISCELLANEOUS REVENUE	89,207		
540-4.38.9095	UNAPPROPRIATED NET ASSETS	-	452,951	\$ -
TOTAL MISCELLANEOUS		89,207	452,951	\$ -
TOTAL REVENUES FOR SOLID WASTE FUND		2,409,025	2,697,951	2,976,000



McDONOUGH

G E O R G I A

COMMUNITY *Development*

ACCOMPLISHMENTS

- 3000 Permits issued, which is a new benchmark.
- Staff did an excellent job in conducting PC/BZA Board meetings in the absence of the Community Development Director's position.
- Landed a Major Warehouse Tenant (Ferrero Chocolate)

GOALS

- Continue quality growth for the citizens' of McDonough.
- Hire more staff in order to better serve the Public and keep up with the growing demands.
- Amend the Zoning Fee Schedule.
- Review all Zoning cases in order to update City Viewing Map & Tracking System.

PLANNING & ZONING ACTIVITY REPORT

Petition Type	2018	2019	2020
Annexation	1	1	0
Annexation/Rezoning	2	3	1
Rezoning	7	8	7
Zoning Modification	4	3	0
Special Use Permit	1	1	0
Variance (MCC/BZA)	12	4	4
Variance (Admin.)	6	10	6
Façade	321	84	73
Signage	211	210	154
Plat Reviews	5	12	9
Zoning Certification	22	26	14
Zoning/Land Use Verification	318	327	347
Open Records Request	154	216	136
Media Permit	0	2	3
Cell Tower Permits	2	0	2
Yard Sale Permits	0	0	13
Misc.	0	0	8
Monthly Total	1070	888	777
Monthly Deposit	\$ 70,988.98	\$ 77,400.81	\$ 51,124.53

Planning & Zoning Annual Revenue Report

Month	Year - 2018	Year - 2019	Year - 2020	Year - 2021
January	\$8,859.25	\$3,209.65	\$9,071.60	\$13,629.65
February	\$3,185.00	\$15,856.44	\$6,267.08	\$2,342.00
March	\$7,287.28	\$13,347.00	\$4,194.95	\$7,033.10
April	\$3,477.85	\$6,115.00	\$2,550.00	
May	\$4,920.00	\$10,628.00	\$2,205.00	
June	\$4,084.70	\$5,661.60	\$3,205.00	
July	\$11,149.25	\$7,029.79	\$3,390.90	
August	\$5,677.75	\$3,924.83	\$1,300.00	
September	\$11,050.25	\$2,224.25	\$10,520.00	
October	\$4,915.00	\$4,329.25	\$2,265.00	
November	\$3,632.65	\$2,885.00	\$3,715.00	
December	\$2,750.00	\$2,190.00	\$2,440.00	
GRAND TOTAL	\$70,988.98	\$77,400.81	\$51,124.53	

Building & Inspections Annual Revenue Report

MONTH	YEAR - 2018	YEAR - 2019	YEAR - 2020
JANUARY	\$ 138,800.75	\$ 161,833.52	\$ 244,222.68
FEBRUARY	\$ 66,508.77	\$ 588,101.20	\$ 138,928.91
MARCH	\$ 61,973.94	\$ 83,746.34	\$ 140,637.07
APRIL	\$ 235,553.78	\$ 92,583.59	\$ 64,595.29
MAY	\$ 208,472.54	\$ 151,449.83	\$ 132,454.29
JUNE	\$ 218,162.38	\$ 100,091.84	\$ 190,184.61
JULY	\$ 101,204.97	\$ 173,748.23	\$ 83,459.38
AUGUST	\$ 291,914.09	\$ 77,260.94	\$ 384,236.36
SEPTEMBER	\$ 184,719.29	\$ 94,937.17	\$ 78,278.64
OCTOBER	\$ 154,522.49	\$ 82,791.74	\$ 617,238.81
NOVEMBER	\$ 171,472.40	\$ 117,141.47	\$ 80,031.48
DECEMBER	\$ 117,305.05	\$ 190,515.68	\$ 132,102.34
GRAND TOTAL:	\$1,950,610.45	\$1,914,201.55	\$2,286,369.86



DEPARTMENT *Expenditures*

PLANNING & ZONING		2019-2020	2020-21	2021-2022
PERSONAL SERVICES		ACTUAL	BUDGET	BUDGET
100-5.7400.51.1100	REGULAR EMPLOYEES	153,382	193,750	197,843
100-5.7400.51.1160	PART TIME	-	-	-
100-5.7400.51.1300	OVERTIME	187	1,000	1,000
100-5.7400.51.2100	GROUP INSURANCE	14,791	27,573	30,446
100-5.7400.51.2110	LIFE INSURANCE	156	131	174
100-5.7400.51.2200	SOCIAL SEC (FICA) CONTRIB	8,169	12,075	12,328
100-5.7400.51.2300	MEDICARE PAYABLE	2,994	2,824	2,883
100-5.7400.51.2400	RETIREMENT CONTRIBUTIONS	24,094	20,972	19,685
100-5.7400.51.2700	WORKER'S COMPENSATION	685	715	715
TOTAL PERSONAL SERVICES		204,458	259,040	265,074
PURCHASED/CONTRACT SERV				
100-5.7400.52.1110	ADVISORY BOARD FEES	5,650	9,900	11,900
100-5.7400.52.1200	PROFESSIONAL SERVICES	80,613	112,000	112,000
100-5.7400.52.1205	PRE EMPLOY DRUG SCREEN P/Z	-	500	500
100-5.7400.52.1250	ENGINEERING	53,060	80,000	80,000
100-5.7400.52.2210	AUTO/TRUCK-REPAIRS & MAI	219	2,737	2,737
100-5.7400.52.3210	CELL PHONES	554	-	-
100-5.7400.52.3220	TELEPHONE	-	-	-
100-5.7400.52.3310	PUBLIC NOTICES	3,289	3,000	4,000
100-5.7400.52.3400	PRINTING & BINDING	-	1,100	1,100
100-5.7400.52.3500	TRAVEL	440	1,000	1,000
100-5.7400.52.3600	DUES & FEES	227	1,090	1,055
100-5.7400.52.3700	EDUCATION & TRAINING	177	3,750	3,750
100-5.7400.52.3850	CONTRACT LABOR	-	-	-
100-5.7400.52.3855	CONTRACTS AND FEES	683	-	-
100-5.7400.52.3970	POSTAGE	-	3,000	3,000
TOTAL PURCHASED/CONTRACT SERV		144,913	218,077	221,042
SUPPLIES				
100-5.7400.53.1105	OFFICE SUPPLIES	2,708	3,250	3,500
100-5.7400.53.1160	OPERATING SUPPLIES	1,196	1,750	2,000
100-5.7400.53.1270	ENERGY-GASOLINE/DIESEL	78	500	500
100-5.7400.53.1400	BOOKS & PERIODICALS	923	325	325
100-5.7400.53.1600	SMALL EQUIPMENT	-	-	-
100-5.7400.53.1785	UNIFORMS	-	375	-
100-5.7400.53.1795	MISCELLANEOUS	-	-	-
100-5.7400.53.3855	CONTRACT AND FEES	1,819	81,200	20,000
TOTAL SUPPLIES		6,724	87,400	26,325
MACHINERY & EQUIPMENT				
100-5.7400.54.2300	FURNITURE & FIXTURES	1,295	4,000	4,000
100-5.7400.54.2500	EQUIPMENT	-	-	-
100-5.7550.57.2001	DDA	147,228	18,000	18,000
TOTAL MACHINERY & EQUIPMENT		148,523	22,000	22,000
TOTAL PLANNING & ZONING		504,618	586,517	534,441



DEPARTMENT *Expenditures*

BUILDING DEPARTMENT		2019-2020	2020-21	2021-2022
PERSONAL SERVICES		ACTUAL	BUDGET	BUDGET
100-5.7450.51.1100	REGULAR EMPLOYEES	163,353	176,533	222,661
100-5.7450.51.1300	OVERTIME	196	1,500	1,500
100-5.7450.51.2100	GROUP INSURANCE	41,663	65,188	73,708
100-5.7450.51.2110	LIFE INSURANCE	174	174	218
100-5.7450.51.2200	SOCIAL SEC (FICA) CONTRIB	9,471	11,038	13,898
100-5.7450.51.2300	MEDICARE PAYABLE	2,215	2,581	3,250
100-5.7450.51.2400	RETIREMENT CONTRIBUTIONS	21,079	24,430	30,197
100-5.7450.51.2700	WORKER'S COMPENSATION	2,104	2,778	4,202
TOTAL PERSONAL SERVICES		240,254	284,222	349,634
PURCHASED/CONTRACT SERV				
100-5.7450.52.1205	PRE EMPLOYMENT DRUG SCR	-	575	575
100-5.7450.52.1230	LEGAL	-	1,250	
100-5.7450.52.1300	Technical Services	-	1,250	
100-5.7450.52.2210	AUTO/TRUCK-REPAIRS & MAI	657	2,271	3,000
100-5.7450.52.3210	CELL PHONES	1,632	-	
100-5.7450.52.3220	TELEPHONE	-	-	
100-5.7450.52.3310	PUBLIC NOTICES	-	425	425
100-5.7450.52.3400	PRINTING & BINDING	1,196	1,450	2,000
100-5.7450.52.3500	TRAVEL	313	-	1,500
100-5.7450.52.3600	DUES & FEES	250	1,525	1,525
100-5.7450.52.3700	EDUCATION & TRAINING	2,189	4,500	4,500
100-5.7450.52.3850	CONTRACT LABOR	-	-	
100-5.7450.52.3855	CONTRACTS AND FEES	-	3,250	
100-5.7450.52.3970	POSTAGE	-	325	325
TOTAL PURCHASED/CONTRACT SERV		6,236	16,821	13,850
SUPPLIES		ACTUAL	BUDGET	BUDGET
100-5.7450.53.1105	OFFICE SUPPLIES	420	2,250	2,250
100-5.7450.53.1160	OPERATING SUPPLIES	1,451	3,050	2,000
100-5.7450.53.1250		-	-	
100-5.7450.53.1270	ENERGY-GASOLINE/DIESEL	2,785	5,000	5,000
100-5.7450.53.1400	BOOKS & PERIODICALS	2,243	2,200	2,200
100-5.7450.53.1600	SMALL EQUIPMENT	-	-	
100-5.7450.53.1785	UNIFORMS	988	1,076	2,400
100-5.7450.53.1795	MISCELLANEOUS	-	-	
TOTAL SUPPLIES		7,886	13,576	13,850
MACHINERY & EQUIPMENT				
100-5.7450.54.2200	VEHICLES		37,000	29,000
100-5.7450.54.2300	FURNITURE & FIXTURES	3,285	4,550	4,000
TOTAL MACHINERY & EQUIPMENT		3,285	41,550	33,000
PAYMENTS TO OTHERS				
100-5.7450.57.3010	BANK CHARGES	-	-	-
TOTAL PAYMENTS TO OTHERS		-	-	-
TOTAL BUILDING DEPARTMENT		257,662	356,169.00	410,334



DEPARTMENT *Expenditures*

CODE COMPLIANCE		<u>2019-2020</u>	<u>2020-21</u>	<u>2021-2022</u>
PERSONAL SERVICES		ACTUAL	BUDGET	BUDGET
100-5.1532.51.1100	REGULAR EMPLOYEES	122,536	148,945	192,709
100-5.1532.51.1300	OVERTIME	552	1,000	1,000
100-5.1532.51.2100	GROUP INSURANCE	25,575	45,664	59,702
100-5.1532.51.2110	LIFE INSURANCE	72	115	159
100-5.1532.51.2200	SOCIAL SEC (FICA) CONTRIB	7,143	9,297	12,010
100-5.1532.51.2300	MEDICARE PAYABLE	1,671	2,174	2,809
100-5.1532.51.2400	RETIREMENT CONTRIBUTIONS	18,458	16,175	26,707
100-5.1532.51.2700	WORKER'S COMPENSATION	1,797	2,256	2,994
TOTAL PERSONAL SERVICES		177,805	225,626	298,090
PURCHASED/CONTRACT SERV				
100-5.1532.52.1205	PRE EMPLOY DRUG SCREEN C	-	200	200
100-5.1532.52.2210	AUTO/TRUCK-REPAIRS & MAI	986	2,050	2,250
100-5.1532.52.3210	CELL PHONES	1,087	-	-
100-5.1532.52.3220	TELEPHONE	161		
100-5.1532.52.3500	TRAVEL	-	-	1,500
100-5.1532.52.3600	DUES & FEES	-	150	150
100-5.1532.52.3700	EDUCATION & TRAINING	-	1,350	1,500
100-5.1532.52.3710	TRAINING MATERIALS	-	600	600
100-5.1532.52.3855	CONTRACTS AND FEES	-	-	-
100-5.1532.52.3970	POSTAGE	-	1,500	1,500
TOTAL PURCHASED/CONTRACT SERV		2,234	5,850	7,700
SUPPLIES				
100-5.1532.53.1105	OFFICE SUPPLIES	-	-	-
100-5.1532.53.1160	OPERATING SUPPLIES	197	850	1,000
100-5.1532.53.1270	ENERGY-GASOLINE/DIESEL	2,402	2,000	2,000
100-5.1532.53.1600	SMALL EQUIPMENT		200	2,500
100-5.1532.53.1785	UNIFORMS	100	818.00	-
100-5.1532.53.1795	MISCELLANEOUS	-	110	-
TOTAL SUPPLIES		2,699	3,978	5,500
MACHINERY & EQUIPMENT				
100-5.1532.54.2200	VEHICLES	-	26,900	29,000
100-5.1532.54.2200	FURNITURE & FIXTURES	384	1,500	1,500
TOTAL MACHINERY & EQUIPMENT		384	28,400	30,500
TOTAL CODE ENFORCEMENT		183,122.00	263,854.00	341,790



ACCOMPLISHMENTS

- Successfully managed dual positions -Main Street Manager/City's Event Planner.
- Repairs and updates to the Welcome Center: Awnings added along the building, painted, converted the Welcome Center's storage area into a meeting room for *The Main Street Advisory Board, Tourism & Quarterly Merchant Meetings.*
- Provided safe and socially distant events for the community and local merchants: Drive-In Movies in the Parks, Drive-Thru Health Fairs, 1st Annual Hometown Christmas on the Square, 1st annual merchant decorating storefront contest/awards, logistically designed and decorated the McDonough Square to adhere to covid-19 regulations; allowing families to safely take pics with Santa and Mrs. Claus and visit dinning and retail merchants.
- Art Walk of McDonough 2020: Allowed the community to social distance while discovering 14 pieces of local art work. This also brought "foot traffic" to the local merchants.
- Increased outside dinning by adding picnic benches and additional trash cans to The McDonough Square & Hope Park/Big Springs.
- Virtual Merchant Sales: Due to the pandemic, merchants were forced to change or limit their way of doing business. With this in mind, my team and I visited the merchants to make an on-site video of each merchant to be display on social media. This allowed merchants to communicate with the community to showcase their location, products, sales, new services and new hours of operations.

Fun the entire family will love!

McDonough Family Health Day

Make your health a priority by participating in fun activities and getting great information designed to help you take steps towards a better lifestyle!

**February 22, 2020
11:00 a.m. - 2:00 p.m.
McDonough Square**

What to Expect: Mobile Blood Drive - Fitness Groups - Prizes
Mammogram, Health, and Insurance Information - Bouncy House
Games and Activities - Music - Voter Registration - and more!

For details, contact Cinderella Bennett at cbennett@mcdonoughga.org.

Partners: EGG GIRL Fitness Studios, LIFESOUTH Community Blood Centers, OrangeTheory, The Breast Health Clinic, Piedmont, and HANDS OF HOPE.

The photo shows a booth for McDonough Family Health Day decorated with white balloons and a sign for a blood drive. A table in the foreground has a McDonough City logo and various items for sale or display.



DRIVE-IN MOVIE NIGHT

OCTOBER 24, 2020 - 7:00 P.M. - AVALON PARK

FREE

THE ADDAMS FAMILY

GOALS

- Establish Sponsorship Packages to provide funding for the Main Street Program
- Hold quarterly merchant meetings to include Main Street, the local merchants and City representatives
- Strengthen and provide more involvement, activities for each district outside of the downtown district



October 17, 2020
9:00 a.m. – 1:00 p.m.
Alexander Park East
300 Atlanta Street in McDonough

"The importance of taking a proactive approach to health and wellness is more evident now than ever, which is why I would like to invite all residents of the City of McDonough to join us for this great event. Take the time to find out more information about steps you can implement now to help protect you and your family for years to come!"

Councilmember Sandra Vincent, District 2



In order to ensure everything runs smoothly, we ask that you remain in your vehicle and keep the engine running as you follow directions given by event volunteers.



Flu Shots

Pre-registration is required to get your flu shot through Kaiser Permanente. For more information on the flu, visit www.cdc.gov/flu/index.htm



Wellness

Information will be provided relative to chronic health conditions including high blood pressure, diabetes, mental health, and more!



Drive-Thru

Due to COVID-19, we are taking all precautions to keep you and your family safe during this event by using a convenient drive-thru format.



Humana
Military



VFW
 NO ONE DOES MORE FOR VETERANS.

Pre-register at the link below:

www.research.net/r/DriveThruHealthFair



4TH ANNUAL TOYS FOR TOTS DISC GOLF TOURNEY
 IN MEMORY OF CAPTAIN HERB EMORY
 SATURDAY, OCTOBER 3, 2020 9:00A-2:30P
 THE TRACKS AT MCDONOUGH - ALEXANDER PARK WEST - 110 JONESBORO ROAD

Bring an unwrapped, new toy donation!

www.bit.ly/t4tdiscgolf



NEW MERCHANT *Ribbon Cuttings*

LAFACE BOUTIQUE



MCDONOUGH SMALL BUSINESS ASSOCIATION



HOLY SMOKES



INVITED THE MAIN STREET ADVISORY BOARD TO EACH RIBBON CUTTING.
I ALSO PURCHASED POLO T-SHIRTS AND ORDERED NAME TAGS FOR EACH.



DEPARTMENT *Expenditures*

MAIN STREET PRODUCT DEVELOPMENT		2019-2020	2020-2021	2021-2022
PERSONAL SERVICES		ACTUAL	BUDGET	BUDGET
100-5.7540.51.1100	REGULAR EMPLOYEES	84,858	128,747	132,559
100-5.7540.51.1160	PART TIME EMPLOYEES	12,445	7,965	7,965
100-5.7540.51.1300	OVERTIME	986	1,500	1,500
100-5.7540.51.2100	GROUP INSURANCE	23,344	40,213	46,227
100-5.7540.51.2110	LIFE INSURANCE	78	131	131
100-5.7540.51.2200	SOCIAL SEC (FICA) CONTRIB	5,596	8,556	8,792
100-5.7540.51.2300	MEDICARE PAYABLE	1,309	2,001	2,056
100-5.7540.51.2400	RETIREMENT CONTRIBUTIONS	9,666	18,424	18,424
100-5.7540.51.2700	WORKERS COMPENSATION	258	492	502
TOTAL PERSONAL SERVICES		138,541	208,029	218,156
PURCHASED/CONTRACT SERV				
100-5.7540.52.2100	CLEANING	-	-	-
100-5.7540.52.2240	BLDG REPAIRS AND MAINT	11,589	6,000	10,000
100-5.7540.52.2320	RENTAL OF EQUIP & VEHICL	-	-	-
100-5.7540.52.2325	PARKING LOT RENTAL	19,147	20,000	-
100-5.7540.52.3210	CELL PHONES	367	-	-
100-5.7540.52.3220	TELEPHONE	-	-	-
100-5.7540.52.3300	ADVERTISING	17,370	26,000	30,000
100-5.7540.52.3320	PROMOTIONS	34,001	38,250	38,250
100-5.7540.52.3330	QUALITY GROWTH	-	-	-
100-5.7540.52.3340	SPONSORED EVENTS	-	-	10,000
100-5.7540.52.3400	PRINTING & BINDING	241	750	500
100-5.7540.52.3500	TRAVEL	196	1,500	1,500
100-5.7540.52.3600	DUES & FEES	475	850	850
100-5.7540.52.3700	EDUCATION & TRAINING	53	1,350	1,350
100-5.7540.52.3850	CONTRACT LABOR	-	-	-
100-5.7540.52.3855	CONTRACTS AND FEES	3,682	4,527	3,500
100-5.7540.52.3900	OTHER (PURCHASED SVCS)	-	500	-
100-5.7540.52.3970	POSTAGE	-	100	100
TOTAL PURCHASED/CONTRACT SERV		87,121	99,827	96,050
SUPPLIES				
100-5.7540.53.1105	OFFICE SUPPLIES	688	1,500	1,500
100-5.7540.53.1160	OPERATING SUPPLIES	1,065	1,580	1,000
100-5.7540.53.1280	UTILITIES	6,627	6,500	6,500
100-5.7540.53.1300	MEALS	-	1,000	500
100-5.7540.53.1400	BOOKS & PERIODICALS	-	-	-
100-5.7540.53.1600	SMALL EQUIPMENT	-	500	5,000
100-5.7540.53.1729	OTHER EVENTS	-	-	-
100-5.7540.53.1795	MISCELLANEOUS	-	-	-
100-5.7540.53.3310	PUBLIC NOTICES	-	600	600
100-5.7540.53.3325	BEAUTIFICATION PROJECTS	36,471	33,200	35,000
TOTAL SUPPLIES		44,851	44,880	50,100
MACHINERY & EQUIPMENT				
100-5.7540.54.2500	EQUIPMENT	-	3,500	-
100-5.7540.54.2599	CAPITAL OUTLAY	-	-	25,000
TOTAL MACHINERY & EQUIPMENT		-	3,500	25,000
100-7540.57.2165	TOURISM & HOSPITALITY	-	-	-
TOTAL MAIN STREET PROGRAM		270,514	356,236	389,306



McDONOUGH

G E O R G I A

WASTE WATER

Treatment Plant

The purpose of this report is to provide information on the work being done at the wastewater plant and pump stations. The team of wastewater operators that we have at the plant is dedicated to keeping the environment as clean as possible while being fiscally responsible for the citizens of McDonough. We currently have seven employees with a combined total of 66 years of experience in the wastewater field.

ACCOMPLISHMENTS

- Received the Platinum award for 100% compliance on our EPD permit. This is the 12th consecutive Platinum award for our plant.
- Upgraded Cameron Manor pump station. Upgraded from 5 H.P pumps to 5.5 H.P.
- Upgraded Bridle Ridge pump station to accommodate new housing being added to the station. Upgraded the station from 15 H.P pumps to 20 H.P pumps.
- Made repairs to our Orbal Basin A. Reformed concrete where shaft and bearing attaches.
- Repaired our UV system. This system is crucial to our operation and disinfection of our treated effluent. Without this we would be out of permit due to high fecal coliform. The system needed new system controllers, power distribution center and ballast at both plants.
- Removed approximately 250 tons of Bio-Solids and spread on the Wade Farm/Allan Farm for fertilizer.
- Install mechanical bar screen at our Head Works pump station. This will screen out unwanted debris that causes premature wear and tear on our pumps. Will also improve overall operation of the plant.
- Maintain 12 pump stations throughout the City. We have a maintenance program that consists of visual inspection of the pumps, unclogging if needed. We also check the voltage and amp draw of the pumps weekly.
- Our objective is to comply at all times with the requirements of our NPDES permit.
- Provide around the clock emergency response for the Plant and the pump stations in all weather conditions.
- Perform preventive maintenance to all treatment facility equipment and pump stations.
- Lab work is done 365 days a year.
- Federal and State required testing is done 156 and takes four to six hours to complete.
- Completed a wastewater master plan. Plan was completed by Fox Environmental, LLC.

GOALS

- Over haul the four 67 H.P pumps at Head Works pump station. This is the City's largest station. They will be installing new seals and checking tolerances to ensure pumps are back to 100% efficiency.
- Upgrade Kalves Creek pump station. The station is currently at 100% capacity. The pump station currently uses 3 duty pumps. They will be adding 2 future pumps to the station allowing an additional 1,600 customers to be served by this station.



DEPARTMENT *Expenditures*

SEWER TREATMENT		2019-2020	2020-21	2021-2022
PERSONAL SERVICES		ACTUAL	BUDGET	BUDGET
505-5.4335.51.1100	REGULAR EMPLOYEES	309,415	311,281	329,827
505-5.4335.51.1300	OVERTIME	12,308	15,000	15,000
505-5.4335.51.2100	GROUP INSURANCE	94,370	98,004	110,008
505-5.4335.51.2110	LIFE INSURANCE	305	305	305
505-5.4335.51.2200	SOCIAL SEC (FICA) CONTRIB	18,121	20,229	21,379
505-5.4335.51.2300	MEDICARE PAYABLE	4,238	4,731	5,000
505-5.4335.51.2400	RETIREMENT CONTRIBUTIONS	37,155	42,645	45,334
505-5.4335.51.2700	WORKER'S COMPENSATION	4,210	5,195	5,525
TOTAL PERSONAL SERVICES		480,122	497,390	532,378
PURCHASED/CONTRACT SERV				
505-5.4335.52.1000	PROFESSIONAL/TECHNICAL SERVICES			
505-4.335.52.1205	PRE EMPLOYMENT SCREEN		300	300
505-4.335.52.1230	LEGAL-SPECIALIZE SERVICES			-
505-5.4335.52.1250	ENGINEERING	5,748	25,000	60,000
505-5.4335.52.2200	REPAIRS & MAINTENANCE	89,646	25,000	38,000
505-5.4335.52.2210	AUTO/TRUCK-REPAIRS & MAINTENANCE	6,118	8,250	8,250
505-5.4335.52.2240	BLDG REPAIRS & MAINTENANCE	186	2,000	2,000
505-5.4335.52.2250	OTHER EQUIP REPAIR/MAINT			
505-5.4335.52.3100	INSURANCE			
505-5.4335.52.3210	CELLPHONE	1,401		
505-5.4335.52.3310	PUBLIC NOTICES		200	200
505-5.4335.52.3500	TRAVEL	312	4,500	4,500
505-5.4335.52.3600	DUES & FEES		1,700	1,700
505-5.4335.52.3700	EDUCATION & TRAINING	1,976	3,500	3,500
505-5.4335.52.3850	CONTRACT LABOR	98,498	55,000	35,000
505-5.4335.52.3855	CONTRACTS AND FEES	18,819	32,200	33,100
505-5.4335.52.3970	POSTAGE	447	1,000	1,000
TOTAL PURCHASED/CONTRACT SERV		223,151	158,650	187,550
SEWER TREATMENT				
SUPPLIES		ACTUAL	BUDGET	BUDGET
505-5.4335.53.1100	GENERAL SUPPLIES & MAT	28,370	15,000	15,000
505-5.4335.53.1105	OFFICE SUPPLIES	321	1,800	1,800
505-5.4335.53.1160	OPERATING SUPPLIES	164,912	170,000	170,000
505-5.4335-53.1180	SEPTIC HAULERS	(329,688)	-	
505-5.4335.53.1270	ENERGY-GASOLINE/DIESEL	6,567	6,000	7,800
505-5.4335.53.1280	UTILITIES	173,162	185,000	210,000
505-5.4335.53.1600	SMALL EQUIPMENT	14,627	16,000	16,000
505-5.4335.53.1785	NEW METERS	4,365	6,000	6,000
505-5.4335.53.1795	MISCELLANEOUS			
505-5.4335.53.1798	TIRES	1,458	3,000	3,000
TOTAL SUPPLIES		64,094	402,800	429,600
MACHINERY & EQUIPMENT				
505-5.4335.54.1402	LINE CONSTRUCTION			
505-5.4335.54.2200	VEHICLES			
505-5.4335.54.2500	EQUIPMENT	7,128	10,000	10,000
505-5.4335.54.2501	CAPITAL OUTLAY	64,861	226,810	
TOTAL MACHINERY & EQUIPMENT		71,989	236,810	10,000
INDIRECT COST ALLOCATION				
505-5.4335.55.1000	INDIRECT COST ALLOCATION	-	-	36,214
505-5.4335.55.1710	INFORMATION TECH- COST ALLOC		27,361	48,725
TOTAL MACHINERY & EQUIPMENT		-	27,361	84,939
TOTAL SEWER TREATMENT		839,356	1,323,011	1,244,467



MCDONOUGH

G E O R G I A

WATER *Treatment Plant*

ACCOMPLISHMENTS

- Completed an updated Long Term Water Master Plan including 30 year population projections.
- Replaced the Big Springs Well pump and placed back into service.
- Rehabilitated the North Well located in Alexander Park. The pump and casing was replaced and the structure was rebuilt. An aquifer test was also performed on this well.
- Replaced Raw Water Pump #1 which suffered a catastrophic failure.
- Replaced the motor on high service #2 and placed the pump back into service.
- Installed seven SCADA RTU's in the distribution system with a new control CTU located at the WTP.
- Installed a new back up SCADA computer system to ensure continuous data logging and redundancy of all SCADA controls.
- Completed an Engineering Study on Water System Improvements and Water Supply Evaluation for the City.
- Completed a Risk and Resilience Assessment (RRA) and Emergency Response Plan (ERP) as required by the Water Infrastructure Act of 2018.
- Completed a yearlong Phosphate study of the distribution system including coupon tests to establish dosage levels and phosphate composition recommendations.
- Completed the 2019 Water Audit increasing the score to 80.
- Created and compiled a Water Loss Control Program for the City per permit conditions and NRW losses.

GOALS

- Complete the recommended short term recommendations listed in the engineering study for Water Systems Improvement.



DEPARTMENT *Expenditures*

WATER PLANT		<u>2019-2020</u>	<u>2020-21</u>	<u>2021-2022</u>
PERSONAL SERVICES		ACTUAL	BUDGET	BUDGET
505-5.4420.51.1100	REGULAR EMPLOYEES	362,620	368,665	387,562
505-5.4420.51.1300	OVERTIME	3,811	6,000	6,000
505-5.4420.51.2100	GROUP INSURANCE	88,829	92,385	102,916
505-5.4420.51.2110	LIFE INSURANCE	348	348	348
505-5.4420.51.2200	SOCIAL SEC (FICA) CONTRIB	20,942	23,229	24,401
505-5.4420.51.2300	MEDICARE PAYABLE	4,898	5,433	5,707
505-5.4420.51.2400	RETIREMENT CONTRIBUTIONS	44,501	50,934	53,675
505-5.4420.51.2700	WORKER'S COMPENSATION	18,443	22,703	23,951
TOTAL PERSONAL SERVICES		544,392	569,697	604,560
PURCHASED/CONTRACT SERV				
505-5.4420.52.1000	PROFESSIONAL/TECHNICAL SERVICES			
505-5.4420.52.1205	PRE EMPLOYMENT SCREEN		900	900
505-5.4420.52.1230	LEGAL-SPECIALIZE SERVICES			5,000
505-5.4420.52.1250	ENGINEERING	6,096	60,000	60,000
505-5.4420.52.2200	REPAIRS & MAINTENANCE			
505-5.4420.52.2210	AUTO/TRUCK-REPAIRS & MAINTENANCE	533	2,400	2,400
505-5.4420.52.2240	BLDG REPAIRS & MAINTENANCE	7,275	8,500	5,500
505-5.4420.52.2250	OTHER EQUIP REPAIR/MAINT	5,120	7,500	7,500
505-5.4420.52.2260	TANK MAINTENANCE	65,260	70,000	70,000
505-5.4420.52.2270	RESERVOIR REPAIRS & MAINTENANCE	24,816	10,000	10,000
505-5.4420.52.3210	CELLPHONE	1,507		
505-5.4420.52.3310	PUBLIC NOTICES		500	500
505-5.4420.52.3500	TRAVEL	3,071	3,000	3,000
505-5.4420.52.3600	DUES & FEES		875	1,000
505-5.4420.52.3700	EDUCATION & TRAINING	3,203	2,800	3,200
505-5.4420.52.3850	CONTRACT LABOR	162,266	60,000	60,000
505-5.4420.52.3855	CONTRACTS AND FEES	12,432	22,000	22,000
505-5.4420.52.3970	POSTAGE	152	2,000	2,000
TOTAL PURCHASED/CONTRACT SERV		291,731	250,475	253,000
WATER PLANT				
SUPPLIES		<u>2019-2020</u>	<u>2020-21</u>	<u>2021-2022</u>
		ACTUAL	BUDGET	BUDGET
505-5.4420.53.1100	GENERAL SUPPLIES & MAT	1,608	2,500	2,500
505-5.4420.53.1105	OFFICE SUPPLIES	976	2,000	2,000
505-5.4420.53.1160	OPERATING SUPPLIES	125,242	130,000	130,000
505-5.4420.53.1270	ENERGY-GASOLINE/DIESEL	2,599	4,200	4,200
505-5.4420.53.1280	UTILITIES	121,541	125,000	125,000
505-5.4420.53.1600	SMALL EQUIPMENT	6,206	7,650	7,000
505-5.4420.53.1785	UNIFORMS	5,174	5,995	6,500
505-5.4420.53.1795	MISCELLANEOUS			
505-5.4420.53.1798	TIRES		600	600
TOTAL SUPPLIES		263,346	277,945	277,800
MACHINERY & EQUIPMENT				
505-5.4420.54.2100	MACHINERY	83,697	100,000	50,000
505-5.4420.54.2200	VEHICLES			
505-5.4420.54.2500	EQUIPMENT	-	-	-
505-5.4420.54.2599	CAPITAL OUTLAY	354,820	91,000	
TOTAL MACHINERY & EQUIPMENT		438,517	191,000	50,000
INDIRECT COST ALLOCATION				
505-5.4420.55.1000	INDIRECT COST ALLOCATION	41,953	52,441	37,608
505-5.4420.55.1710	INFORMATION TECH- COST ALLOC	34,900	41,100	50,600
TOTAL MACHINERY & EQUIPMENT		76,853	93,541	88,208
TOTAL WATER PLANT		1,614,839	1,382,658	1,273,568



McDONOUGH

G E O R G I A

WATER *Distribution*

ACCOMPLISHMENTS

- Developed and Implemented a Water Loss Control Program that was accepted by the Metro North Georgia Water Planning district.
- Implemented a leak detection program with Matchpoint that will cover the City's water infrastructure in 2 ½ years.
- Learned to perform in-house leak detection and sounding as needed.
- Developed a GIS ArcReader on-line mapping system through Esri to track and monitor water loss.
- Completed in-house maintenance programs on the water and sewer infrastructure.
- Started a manhole raising program to help reduce I&I in wet weather events, this will help reduce the amount of inflow to our sewer plant.

GOALS

- Start a Capital Improvement Project on Cedar road to replace our sanitary sewer manholes and upsize the main line.
- Continue to work with Matchpoint on our leak detection program.
- Continue to work on our manhole raising program for I&I reduction.



DEPARTMENT *Expenditures*

WATER DISTRIBUTIONS		2019-2020	2020-21	2021-2022
PERSONAL SERVICES		ACTUAL	BUDGET	BUDGET
505-5.4440.51.1100	REGULAR EMPLOYEES	581,634	598,566	669,805
505-5.4440.51.1300	OVERTIME	9,381	20,000	20,000
505-5.4440.51.2100	GROUP INSURANCE	133,960	144,677	170,206
505-5.4440.51.2110	LIFE INSURANCE	544	566	609
505-5.4440.51.2200	SOCIAL SEC (FICA) CONTRIB	33,655	38,351	42,768
505-5.4440.51.2300	MEDICARE PAYABLE	7,871	8,969	10,002
505-5.4440.51.2400	RETIREMENT CONTRIBUTIONS	76,215	83,704	94,011
505-5.4440.51.2700	WORKER'S COMPENSATION	20,821	23,402	26,419
TOTAL PERSONAL SERVICES		864,081	918,235	1,033,820
PURCHASED/CONTRACT SERV				
505-5.4440.52.1205	PRE EMPLOYMENT SCREEN	354	720	720
505-5.4440.52.1230	LEGAL-SPECIALIZE SERVICES			
505-5.4440.52.1250	ENGINEERING	32,391	40,000	40,000
505-5.4440.52.2200	REPAIRS & MAINTENANCE	17,402	5,200	5,200
505-5.4440.52.2210	AUTO/TRUCK-REPAIRS & MAINTENANCE	5,348	6,200	6,200
505-5.4440.52.2240	BLDG REPAIRS & MAINTENANCE	2,439	2,500	2,500
505-5.4440.52.2250	OTHER EQUIP REPAIR/MAINT			
505-5.4440.52.2320	RENTAL OF EQUIPMENT/VEHICLES		1,000	1,000
505-5.4440.52.2400	COMPUTERS		5,000	5,000
505-5.4440.52.3210	CELLPHONE	13,348		
505-5.4440.52.3310	PUBLIC NOTICES		1,500	1,500
505-5.4440.52.3500	TRAVEL	1,080	1,800	1,800
505-5.4440.52.3600	DUES & FEES	489	1,125	1,125
505-5.4440.52.3700	EDUCATION & TRAINING	1,183	4,200	4,200
505-5.4440.52.3850	CONTRACT LABOR	35,977	47,500	51,500
505-5.4440.52.3855	CONTRACTS AND FEES	40,011	74,950	69,450
505-5.4440.52.3920	WATER SUB-HENRY COUNTY	202,300	215,000	235,000
505-5.4440.52.3970	POSTAGE	34,332	4,000	4,000
505-5.4440.52.9999	CONTINGENCY	-	-	50,000
TOTAL PURCHASED/CONTRACT SERV		386,654	410,695	479,195
WATER DISTRIBUTIONS		2019-2020	2020-21	2021-2022
SUPPLIES		ACTUAL	BUDGET	BUDGET
505-5.4440.53.1100	GENERAL SUPPLIES & MAT	5,393	6,500	6,500
505-5.4440.53.1105	OFFICE SUPPLIES	11,963	12,000	8,500
505-5.4440.53.1160	OPERATING SUPPLIES	53,295	70,000	65,000
505-5.4440.53.1270	ENERGY-GASOLINE/DIESEL	15,190	20,000	15,000
505-5.4440.53.1280	UTILITIES	9,099	15,000	12,000
505-5.4440.53.1600	SMALL EQUIPMENT	2,904	7,308	3,000
505-5.4440.53.1732	NEW METERS	48,616	87,000	54,200
505-5.4440.53.1785	UNIFORMS	8,194	8,250	8,250
505-5.4440.53.1795	MISCELLANEOUS	444	500	-
505-5.4440.53.1796	CRUSHED STONE	4,277	4,500	4,500
505-5.4440.53.1797	LANDSCAPING SUPPLIES	655	3,500	3,500
505-5.4440.53.1798	TIRES	790	2,500	2,500
TOTAL SUPPLIES		160,820	237,058	182,950
MACHINERY & EQUIPMENT				
505-5.4440.54.1106	COMPUTER EQUIPMENT	2,745	7,000	2,000
505-5.4440.54.1402	LINE CONSTRUCTION	12,941	10,000	15,000
505-5.4440.54.1200	MACHINERY			
505-5.4440.54.2200	VEHICLES		35,692	
505-5.4440.54.2500	EQUIPMENT	56,103	10,000	10,000
505-5.4440.54.2599	CAPITAL OUTLAY	-	-	
TOTAL MACHINERY & EQUIPMENT		71,789	62,692	27,000
INDIRECT COST ALLOCATION				
505-5.4440.55.1000	INDIRECT COST ALLOCATION	59,422	74,277	90,118
505-5.4440.55.1100	OPERATING TRANSFER TO GF	475,000	500,000	500,000
505-5.4440.55.1710	INFORMATION TECH- COST ALLOC	61,900	82,195	121,250
TOTAL MACHINERY & EQUIPMENT		596,322	656,472	711,368
PAYMENT TO OTHERS				
505-5.4440.57.3010	BANK CHARGES	86,915	91,000	101,000
TOTAL PAYMENT TO OTHERS		86,915	91,000	101,000
TOTAL WATER DISTRIBUTIONS		2,166,581	2,376,152	2,535,333

506- STORMWATER

STORMWATER MGMT		<u>2019-2020</u>	<u>2020-21</u>	<u>2021-2022</u>
PERSONAL SERVICES		ACTUAL	BUDGET	BUDGET
506-5.4970.51.1100	REGULAR EMPLOYEES	196,621	220,324	187,460
506-5.4970.51.1300	OVERTIME	2,602	8,500	8,500
506-5.4970.51.2100	GROUP INSURANCE	48,999	52,871	44,433
506-5.4970.51.2110	LIFE INSURANCE	162	181	137
506-5.4970.51.2200	SOCIAL SEC (FICA) CONTRIB	11,273	14,187	12,150
506-5.4970.51.2300	MEDICARE PAYABLE	2,636	3,318	2,841
506-5.4970.51.2400	RETIREMENT CONTRIBUTIONS	25,609	25,540	25,938
506-5.4970.51.2700	WORKER'S COMPENSATION	6,759	8,568	6,495
TOTAL PERSONAL SERVICES		294,661	333,489	287,954
PURCHASED/CONTRACT SERV				
506-5.4970.52.1200	PROFESSIONAL/ TECHNICAL SERVICE	5,882	20,000	20,000
506-5.4970.52.1205	PRE EMPLOYMENT SCREEN		400	400
506-5.4970.52.1250	ENGINEERING	34,290	40,000	40,000
506-5.4970.52.2200	REPAIRS & MAINTENANCE	28,614	36,500	36,500
506-5.4970.52.2210	AUTO/TRUCK-REPAIRS & MAI	6,916	7,000	7,000
506-5.4970.52.2240	BUILDING REPAIR/MAINT	2,045	2,500	2,500
506-5.4970.52.2255	DETENTION POND REPAIR & MAINT	54,093	40,000	40,000
506-5.4970.52.2320	RENTAL OF EQUIP/VEHICLES		2,500	2,500
506-5.4970.52.3210	CELL PHONE	1,604		
506-5.4970.52.3310	PUBLIC NOTICES		750	750
506-5.4970.52.3400	PRINTING & BINDING		600	600
506-5.4970.52.3500	TRAVEL		2,000	2,000
506-5.4970.52.3600	DUES & FEES		500	500
506-5.4970.52.3700	EDUCATION & TRAINING	(382)	3,200	3,200
506-5.4970.52.3850	CONTRACT LABOR	337,721	200,000	260,000
506-5.4970.52.3855	CONTRACTS AND FEES	31,689	35,000	35,000
506-5.4970.52.3970	POSTAGE			
TOTAL PURCHASED/CONTRACT SERV		502,472	390,950	450,950
STORMWATER MGMT				
SUPPLIES		<u>2019-2020</u>	<u>2020-21</u>	<u>2021-2022</u>
		ACTUAL	BUDGET	BUDGET
506-5.4970.53.1100	GENERAL SUPPLIES & MAT	361	2,000	2,000
506-5.4970.53.53.1105	OFFICE SUPPLIES	722	2,400	2,400
506-5.4970.53.1160	OPERATING SUPPLIES	28,811	30,000	30,000
506-5.4970.53.1270	ENERGY-GASOLINE/DIESEL	15,496	20,000	16,000
506-5.4970.53.1280	UTILITIES	8,522	12,000	12,000
506-5.4970.53.1600	SMALL EQUIPMENT	1,745	775	1,000
506-5.4970.53.1785	UNIFORMS	2,709	3,000	2,500
506-5.4970.53.1795	MISCELLANEOUS	-		
506-5.4970.53.1796	CRUSHED STONE	11,384	8,000	8,000
506-5.4970.53.1797	LANDSCAPING	9,623	5,000	5,000
506-5.4970.53.1798	TIRES	1,604	2,000	2,000
TOTAL SUPPLIES		80,977	85,175	80,900
MACHINERY & EQUIPMENT				
506-5.4970.54.54.2200	VEHICLES		71,000	
506-5.4970.54.2499	OTHER CAPITAL OUTLAY	300,000		
506-5.4970.54.2500	EQUIPMENT	271,500		
TOTAL MACHINERY & EQUIPMENT		571,500	71,000	-
INDIRECT COST ALLOCATION				
506-5.4970.55.1000	INDIRECT COST ALLOCATION	31,223	39,029	27,296
506-5.4970.55.1710	INFORMATION TECH- COST ALLOC	8,600	30,744	95,200
TOTAL MACHINERY & EQUIPMENT		39,823	69,773	122,496
TOTAL STORMWATER MANAGEMENT		1,489,433	950,387	942,300



DEPARTMENT *Revenue*

CITY OF MCDONOUGH

506 STORMWATER

		<u>2019-2020</u>	<u>2020-2021</u>	<u>2021-2022</u>
CHARGES FOR SERVICES		ACTUAL	BUDGET	BUDGET
506-4.34.4220	STORMWATER FEE	\$ 852,954	\$ 825,000.0	\$ 825,000
TOTAL CHARGES OF SERVICE		852,954	825,000	\$ 825,000
		<u>2019-2020</u>	<u>2020-2021</u>	<u>2021-2022</u>
INTEREST REVENUE		ACTUAL	BUDGET	BUDGET
506-4.36.1000	INTEREST REVENUE	13,876	8,000	\$ 8,000.00
		4,348	3,000	\$ 3,000.00
TOTAL INTEREST REVENUE		\$ 18,224	\$ 11,000.00	\$ 11,000.00
		<u>2019-2020</u>	<u>2020-2021</u>	<u>2021-2022</u>
UNAPPROPRIATED NET ASSET		ACTUAL	BUDGET	BUDGET
506-4.39.1100	UNAPPROPRIATED NET ASSET	-	114,387	\$ 43,387.00
TOTAL INTEREST REVENUE		-	114,387	\$ 43,387.00
		<u>2019-2020</u>	<u>2020-2021</u>	<u>2021-2022</u>
MISCELLANEOUS		ACTUAL	BUDGET	BUDGET
506-4.38.9090	MISCELLANEOUS REVENUE	-	-	\$ -
TOTAL INTEREST REVENUE		-	-	\$ -
TOTAL REVENUES FOR STORMWATER		871,178	950,387	879,387

CITY OF MCDONOUGH

505 WATER/SEWER FUND

		<u>2019-2020</u>	<u>2020-2021</u>	<u>2021-2022</u>
CHARGES FOR SERVICES		ACTUAL	BUDGET	BUDGET
505-4.34.4210	WATER CHARGES	2,984,387	2,700,000	\$ 2,900,000.00
505-4.34.4212	WATER TAP ON FEES	253,785	175,000	\$ 400,000.00
505-4.34.4214	RECOVERY FEES	29,580	25,000	\$ 30,000.00
505-4.34.4216	TELEPHONE C/C CHARGE	(16,189)	5,000	\$ 2,000.00
505-4.34.4217	WEB- UTILITY	62,554	50,000	\$ 75,000.00
505-4.34.4220	CHECK METER FEE	(19)	-	
505-4.34.4226	SEPTIC HAULING		100,000	\$ 380,000.00
505-4.34.4240	LATE FEES /PENALTIES	168,753	150,000	\$ 190,000.00
505-4.34.4255	SEWER CHARGE	2,392,792	2,150,000	\$ 2,350,500.00
505-4.34.4257	SEWER TAP ON FEE	210,719	150,000	\$ 300,000.00
505-4.34.4258	CONTRI CAPITAL- CONTRACTOR	29,357	29,500	
TOTAL CHARGES OF SERVICE		6,115,719	5,534,500	\$ 6,627,500.00
		<u>2019-2020</u>	<u>2020-2021</u>	<u>2021-2022</u>
INTEREST REVENUE		ACTUAL	BUDGET	BUDGET
505-4.36.1000	INTEREST REVENUE	76,909	50,000	\$ 5,000.00
TOTAL INTEREST REVENUE		76,909	50,000	\$ 5,000.00
		<u>2019-2020</u>	<u>2020-2021</u>	<u>2021-2022</u>
NET ASSET RESERVE		ACTUAL	BUDGET	BUDGET
505-4.37.1000	NET ASSET RESERVE	-	164,866	\$ -
TOTAL INTEREST REVENUE		-	164,866	\$ -
		<u>2019-2020</u>	<u>2020-2021</u>	<u>2021-2022</u>
MISCELLANEOUS		ACTUAL	BUDGET	BUDGET
505-4.38.9090	MISCELLANEOUS REVENUE	1,989	-	\$ -
TOTAL INTEREST REVENUE		1,989	-	\$ -
TOTAL REVENUES FOR WATER/SEWER FUND		6,194,617	5,749,366	6,632,500



McDONOUGH

G E O R G I A



CHARTERED
DECEMBER 17, 1823