

APPROVED  
S.H.  
MAY - 8 2025

**Minutes  
City of McDonough  
Board of Zoning Appeals Hearing  
February 13, 2025  
6:00 P.M.**

**BOARD OF ZONING APPEALS**

The meeting of the McDonough Board of Zoning Appeals was held at the City Hall, 2<sup>nd</sup> Floor in McKibben Chambers with the following members present.

Members' Present: Samuel Humphrey (Chair)  
Reid Burch (Vice-Chair)  
Charles Piersaul, Jr. (Secretary)  
Jerry Edmonds  
Patricia Thompson

Also present was staff: Sylvia Smith, Community & Economic Development Director  
Aaron Hypolite, Planner  
Tina Tebo, Planning Tech

Staff called the meeting to order at 6:00p.m.

Roll Call was conducted by staff.

**The Pledge of Allegiance was conducted.**

Chairman Humphrey asked Staff if the called meeting was properly advertised. Staff stated that the meeting was properly advertised and in compliance with the open meeting act. The entire meeting schedule for the year was published in the November 30, 2024, edition of the Henry Daily Herald Newspaper. No petition ads were required. The agenda for tonight's meeting was posted on the City of McDonough website and on the bulletin board on the 1st floor of City Hall on February 11, 2025. Notification for a special called meeting is not applicable. Yes, the requirements were met.

**ORGANIZATIONAL SESSION:**

**Swearing In** - Sylvia Smith swore in the following 2025 BZA Appointments: Samuel Humphrey, Reid Burch, Charles Piersaul, Jerry Edmonds, Patricia Thompson.

**Election** - 2025 Officers (Chair, Vice-Chair, and Secretary) Staff opened up the nominations for Chair. **Charles Piersaul nominated Samuel Humphrey for Chair; Jerry Edmonds seconded. Motion Passed (5-0).**

**Staff turned the meeting over to the Chair.**

Chair opened up nominations for Vice-Chair. **Charles Piersaul nominated Reid Burch for Vice-Chair; Jerry Edmonds seconded. Motion Passed (5-0).**

Chair opened up nominations for Secretary. **Reid Burch nominated Charles Piersaul for Secretary; Jerry Edmonds seconded. Motion Passed (5-0).**

**Reid Burch made motion to approve agenda, Charles Piersaul seconded. Motion Passed (5-0).**

**Samuel Humphrey made motion to approve the September 12, 2024, minutes, Reid Burch seconded. Motion Passed (5-0).**

**Code Chapter & Section 17.92.020 (BZA), Code of Ethics (17-04-17(B) and 17.108 (Sign Code)**  
Staff commented that copies have been provided to the Members for their review and use.

**Training:** Staff provided information on upcoming opportunities for Planning & Zoning 101 & 102 training conducted by the Carl Vinson Institute for any members who wish to attend, and that the Director is also looking into holding training locally.

**Emails:** Staff explained the importance of the City assigned emails due to open records request and that each member will be provided with a City email.

No public in attendance.

**Community Development Department & Staff Comments:** Commented that there will be no March meeting, but the Board does have a case for April. Introduction of Aaron Hypolite (Planner) was made by Ms. Smith.

**BZA Members and Chairperson Comments:** No comments were made.

**Adjourn:** **Motion made to adjourn, seconded. Meeting adjourned.**