



City of McDonough  
Community Development Department – Planning & Zoning Division  
City Hall - 136 Keys Ferry St., McDonough, Georgia 30253  
**February 13, 2025 – (6:00 PM)**

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**Board of Zoning Appeals (BZA)**  
**ORGANIZATIONAL MEETING**

- 1. Call to Order – Staff**
- 2. Pledge of Allegiance - Staff**
- 3. Verification of meeting requirements - Staff**
- 4. ORGANIZATIONAL SESSION:**
  - A. Swearing In - 2025 BZA Appointments**
  - B. Election - 2025 Officers (Chair, Vice-Chair, and Secretary)**
- 5. Approval of Agenda**
- 6. Review & Approval of Minutes: September 12, 2024**
- 7. Code Chapter & Section 17.92.020 (BZA), Code of Ethics (17-04-17(B) and 17.108 (Sign Code) – BZA Review**
- 8. Training**
- 9. Emails – City assigned.**
- 10. PUBLIC COMMENT SESSION – A maximum time of five (5) minutes has been allocated for comments by the public. It is requested that the subject matter be relevant to the operations of the Community Development Department (i.e. Planning & Zoning, Building/Inspections, and/or Code Enforcement) and not an item listed on the agenda herein.**
- 11. Community Development Director & Staff Comments**
- 12. BZA Chair and Board Member Comments**
- 13. Adjourn**