



***Saturday, October 20, 2018***

***12:00pm until 4:00pm***

Dear Vendor,

The City of McDonough's Main Street Program presents the 2018 Fall Festival & BBQ Cook-Off. The event will be held on **Saturday, October 20, 2018** from **12:00pm until 4:00pm** on the Historic Square in Downtown McDonough.

**Anticipated Attendance: 1,500 people**

***Merchandise vendors only. No food or informational vendors, please.***

**Acceptable Forms of Payment:** Cash, Company Check, Cashier's Check or Money Order made payable to "Main Street McDonough Program." No refunds will be given due to unforeseen circumstances. The event will be held rain or shine.

**Vendor space is limited.** Apply early for the best opportunity to be considered. Acceptance is at the discretion of McDonough Main Street Program. Vendors accepted to participate will be notified.

**The application must be turned in by Monday, October 15, 2018**

**Contact:**

Rebekah Nix—(678) 782-6230 or [Rnix@mcdonoughga.org](mailto:Rnix@mcdonoughga.org).

Please return your application early for the best opportunities. We look forward to your participation in the 2018 Hogs, Hotrods and Harleys Car Show & BBQ Cook-Off Fall Festival!



## McDonough Main Street Fall Festival



### Rules and Regulations

1. Spaces are assigned on a first-come, first-served basis. We reserve the right to limit the number and types of vendors. If you require special accommodations due to a disability, please contact one of the event representatives.
2. Vendors can set up no earlier than 10:00 am on the day of the event. Set-up must be completed by 11:30am. Each vendor will have a pre-assigned space for their tent(s). All tents must be cleared immediately after the event.
3. After unloading for set-up, all vehicles must be moved to the vendor parking area (parking deck behind the court house) before setting up any tables, tents, chairs, etc. There is no RV parking or overnight parking allowed.
4. Vendors are responsible for their own booth set-up and clean-up.
5. The vendor fee does not include the cost of tents, tables, chairs, electricity, etc. **Vendors must provide their own tents, tables, chairs, electricity, etc.**
6. **Electricity will not be provided.** Vendors will need to provide their own generator if electricity is needed. Vendors must also provide their own extension cords and power strips.
7. Police, Fire, and EMT support will be provided; however, event organizers are not responsible for any stolen, damaged or missing items.
8. No refunds will be given once your agreement has been accepted. Assigned booth spaces are final. You must register with event staff the day of the event. After you have completed registration, you may proceed to your assigned booth space.
9. Vendors are responsible to collect and properly bag trash within your sales location.
10. Booths must remain set up until the event is over. Vendors are responsible for providing or arranging for all necessary labor in unpacking, erecting, dismantling and re-packing displays. Event staff is not available to assist with set-up or breakdown. You shall only store or display materials on appropriate surfaces of your booth and not in pedestrian aisles or on sidewalks.
11. The event will occur regardless of the weather. Be prepared for any kind of weather—sun, heat, wind, rain or cold. **The event will take place rain or shine.**
12. No refunds will be given for any cancellation whether caused by the vendor or the City of McDonough or event organizers.

***Event proceeds benefit the McDonough Main Street Beautification Program, which promotes an attractive environment for new investment and business activity in the Historic Downtown McDonough Square.***



October 20, 2018 12:00PM – 4:00PM

Arts/Craft Vendor Application

Name \_\_\_\_\_

Address \_\_\_\_\_

City, State, Zip \_\_\_\_\_

Cell Phone \_\_\_\_\_

Email \_\_\_\_\_

Description of Exhibit/Display (Please provide detailed list of items to be sold):

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Size of Area Needed (check one):  10ftx10ft = \$50.00  
 10ftx20ft = \$100.00

**Make check or money orders payable to:** McDonough Main Street Program  
5 Griffin Street  
McDonough, GA 30253

ALL payments and applications must be received by Monday, October 15, 2018. If you have any questions, please contact Rebekah Nix at 678.782.6230 or Rnix@mcDonoughga.org.

This is a rain or shine event. No refunds will be made once your application has been accepted. No RV parking or RV hook-ups.

\_\_\_\_\_ (initial) ALL vendors are to be set-up and ready to sell by 11:30am on Saturday, October 20, 2018. No vendors can begin breakdown of area until 4:00pm on Saturday, October 20, 2018

\_\_\_\_\_ (initial) I understand that neither the McDonough Hospitality & Tourism Board, Inc., Main Street McDonough Program nor the City of McDonough is responsible for any loss, personal injuries or property damage. The participants hold harmless, the City of McDonough, McDonough Hospitality & Tourism Board, Inc., Main Street McDonough Program for any Health Department action, or any other claims made pertaining to the Bar-B-Que contest. The organizations have the right to refuse any application.

\_\_\_\_\_  
DATE

\_\_\_\_\_  
SIGNATURE

**Agreement:** I have read and agree to observe the event Rules and Regulations as stated in this application. Vendor shall indemnify and hold harmless the City of McDonough, its officers, agents, servants and employees, from and against any and all claims, demands, actions, suits and any type of proceeding by others, and against all liability to others, arising from any and all allegations of negligence or willful misconduct of Vendor, its officers, agents, servants, employees and subcontractors, related in any way to the performance of the Agreement, including, but not limited to, any liability for damages by reason of or arising out of any failure of Vendor to secure proper licenses, bonds, insurance coverage for Vendor and the City of McDonough or the like, and against any loss, cost, expense, and damages resulting there from. Vendor expressly agrees that this duty of indemnification includes providing a complete defense to the City of McDonough and paying the City of McDonough's reasonable attorney's fees and expenses. Nothing contained herein shall be deemed to constitute a waiver by the City of McDonough of its governmental immunity.

As a legal representative of the above business, I agree to the Rules and Regulations and agree to pay the appropriate fee to the City of McDonough's Main Street Program.

Printed Name: \_\_\_\_\_

Signature \_\_\_\_\_

Date \_\_\_\_\_

Thank you for becoming a vendor with McDonough Main Street Program.

Mail or email this Agreement to:

McDonough Main Street

5 Griffin Street, McDonough, GA 30253, Attn: Rebekah Nix

Email: [Rnix@mcdonoughga.org](mailto:Rnix@mcdonoughga.org)